

March 4, 2025

Honorable Mayor and City Council  
City of Long Beach  
California

**RECOMMENDATION:**

Recommendation to authorize the City Manager, or designee, to execute all documents necessary to amend Contract No. 35528 with A & A Towing Inc., Contract No. 35522 with Supreme Towing Service, Inc., DBA City Tow Service, of Long Beach, CA, and Contract No. 35533 with Seventh Street Garage Inc., of Wilmington, CA, for providing as-needed vehicle towing services, to increase the aggregate contract amount by \$307,775, authorize a 10 percent contingency in the amount of \$30,778, for a revised total aggregate contract amount not to exceed \$2,275,793, and extend the terms of the contracts for a period of one year, to April 30, 2026. (Citywide)

**DISCUSSION**

City Council approval is requested to amend Contract No. 35528 with A & A Towing Inc. (A & A Towing), Contract No. 35522 with Supreme Towing Service, Inc., DBA City Tow Service (Supreme Towing), and Contract No. 35533 with Seventh Street Garage Inc. (Seventh Street), to increase the aggregate contract amount by \$338,553 to continue providing as-needed vehicle towing services. To ensure continuity of services, it is requested that the contracts be extended to April 30, 2026.

At its meeting on April 14, 2020, the City Council awarded contracts to A&A Towing, Supreme Towing, and Seventh Street as part of its adoption of Request for Proposal (RFP) No. FS-20-019 for providing as-needed vehicle towing services for the City of Long Beach (City) for a period of two years, with the option to renew for three additional one-year periods. These vendors are the City's current providers, and their contracts are set to expire on April 30, 2025.

A & A Towing and Supreme Towing are locally owned and operate in Long Beach, CA. Long Beach-based businesses play a vital role in strengthening the community and promoting economic sustainability. Seventh Street Garage is located in Wilmington, CA, but the vendor employs two full-time Long Beach residents. Collectively, the vendors employ 15 full-time employees, all of whom reside in Long Beach. By prioritizing local employment, the vendors help ensure that the financial benefits are retained within the community, fostering long-term economic growth and stability.

The vendors provide light-, medium-, and heavy-duty tows on an "as-needed" basis, attend to disabled vehicles, perform clean-up, and handle other towing-related services 24 hours a day, seven days a week, 365 days a year. While the Fleet Services Bureau (Fleet) in the Department of Financial Management effectively manages light-duty towing in-house with City employees

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using City-owned vehicles, the vendors support Fleet during high-volume periods. Additionally, the vendors are fully equipped to tow larger vehicles, such as refuse trucks, street sweepers, and recreational vehicles (RVs) that necessitate specialized equipment not owned by the City. Utilizing multiple vendors is essential for effectively addressing the variable nature of towing requests while ensuring prompt response times. The contracts significantly contribute to the reduction of traffic congestion, the maintenance of unobstructed street sweeping, and the swift clearance of areas designated for Police and Fire emergencies, as well as other critical City operations.

To ensure as-needed vehicle towing services are available for future needs, both planned and unexpected, an extension is required. The contract extensions will provide time to complete a Proposition L evaluation in accordance with City Charter Section 1806 and a competitive, formal RFP process to award a new contract(s) in accordance with procurement policies. The City has completed its meet and confer obligations with International Brotherhood of Electrical Workers (IBEW) related to the Proposition L analysis. This request will allow for the continuation of service without interruption while the formal procurement process takes place.

This matter was reviewed by Deputy City Attorney Anita Lakhani on February 13, 2025, Administrative Analyst Tommy Ryan on January 17, 2025, and by Revenue Management Officer Geraldine Alejo on January 30, 2025.

#### TIMING CONSIDERATIONS

City Council action to amend Contracts Nos. 35528, 35522, and 35533 is requested on March 4, 2025, to ensure there is no interruption to services.


#### FISCAL IMPACT

The requested amendment will increase the aggregate contract amount by \$338,553, for a revised total aggregate contract amount not to exceed \$2,275,793, inclusive of a 10 percent contingency, and will extend the term of the contracts to April 30, 2026. Contract costs are budgeted in the Towing Fund Group in the Financial Management Department. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. Approval of the contract amendments will provide continued support to our local economy by assisting in the preservation of employment for 15 full-time contract employees residing in Long Beach.

#### SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted



Kevin Riper  
Director  
Financial Management

APPROVED:



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THOMAS B. MODICA  
CITY MANAGER