

Kimberly Wee, Co-Chair
Jamies Shuford, Co-Chair
Nikki Amick, Member
Tamika Boyce, Member
Daniel Brezenoff, Member
Rose Buenaventura, Member
Claude Diles III, Member



Connor Lock, Member
Melanie Martins, Member
Hawk McFadzen, Member
Luther Richert, Member
Steven Rockenbach, Member
Aiko Tan, Member
Anna Topolewski, Member

FINISHED AGENDA & DRAFT MINUTES

REVISED

CALL TO ORDER

Co-Chair Jamies Shufford called the meeting to order at 3:01 p.m.

ROLL CALL

Commissioners Present: Amick, Boyce, Brezenoff, Diles III, Lock, Martins, McFadzen, Richert, Tan, Topolewski, Shuford, Wee, Rockenbach, Buenaventura, Lewis

Also present: Jennifer Santana, Secretary, Jeffrey Proctor, Attendee.

Roll call taken by Jennifer Santana.

REGULAR AGENDA

1. 25-54849 Recommendation to approve the minutes for the Continuum of Care (CoC) Board Meeting of Tuesday February 11, 2025.

A motion was made by Member Rockenbach, seconded by Member Martins, to approve recommendation. The motion carried by the following vote:

Yes: 9 Amick, Martins, Tan, Topolewski, Shuford, Wee, Rockenbach, Buenaventura, Lewis
No: 0 None
Recused: 0 None
Abstain: 0 None
Absent: 6 Boyce, Brezenoff, Diles III, Lock, McFadzen, Richert

2. 25-54850 Recommendation to approve the minutes for the Continuum of Care (CoC) Special Board Meeting of Tuesday March 11, 2025.

A motion was made by Member Topolewski, seconded by Voting Member Lewis, to approve recommendation. The motion carried by the following vote:

Yes: 9 Amick, Martins, Tan, Topolewski, Shuford, Wee, Rockenbach, Buenaventura, Lewis
No: 0 None
Recused: 0 None
Abstain: 0 None
Absent: 6 Boyce, Brezenoff, Diles III, Lock, McFadzen, Richert

3. 25-54958 Recommendation to receive applications and conduct elections for two CoC Board Members.

A motion was made by Member Martins, seconded by Voting Member Buenaventura, to approve recommendation. The motion carried by the following vote:

Yes: 11 Amick, Boyce, Brezenoff, Martins, Tan, Topolewski, Shuford, Wee, Rockenbach, Buenaventura, Lewis
No: 0 None
Recused: 0 None
Abstain: 0 None
Absent: 4 Diles III, Lock, McFadzen, Richert

- Health department staff Jeffrey Proctor provided an update on the Charter and Bylaws. After reviewing the attendance log from past General Meetings, it was found that none of the applicants fulfilled the requirement of attending at least one General Meeting. Staff sent an email to candidates inviting them to attend the May General Meeting to fulfill at least one of the requirements. The votes will take place following the meeting.
- Member Brezenoff joins meeting at 3:08 p.m., member Boyce joins meeting at 3:10 p.m.
- Member of the public requested additional information regarding applicant requirements. Staff provided additional details.

4. 25-54856 Recommendation to approve the amendment to the Long Beach Continuum of Care (CoC) Governance Charter and Bylaws, including updates to the verbiage, subcommittee, and general meetings schedule.

A motion was made by Member Brezenoff, seconded by Member Rockenbach, to approve recommendation. The motion carried by the following vote:

Yes: 12 Amick, Boyce, Brezenoff, Diles III, Martins, Tan, Topolewski, Shuford, Wee, Rockenbach, Buenaventura, Lewis

No: 0 None
Recused: 0 None
Abstain: 0 None
Absent: 3 Lock, McFadzen, Richert

- Health Department staff member Jeffrey Proctor provided an update to the board regarding revisions to the Charter and Bylaws verbiage, including changes to the frequency and locations of the General Membership meetings. Additionally, updates were made to the responsibilities of the subcommittees, as well as changes to the meeting locations and times.
- Member Diles joins the meeting at 3:29 p.m.
- Members and staff further discussed the requirements for serving on the board and whether the board would consider modifying the criteria for representing organizations if no applicants meet the current requirements.
- Members agreed to make final decisions on the applicants during the May meeting. Staff informed the board that the draft has been submitted to the City Attorney's Office for final review and approval.

5. 25-54857 Recommendation to approve the amendment to the Long Beach Continuum of Care (CoC) Written Standards Policies verbiage.

A motion was made by Member Amick, seconded by Voting Member Lewis, to approve recommendation. The motion carried by the following vote:

Yes: 12 Amick, Boyce, Brezenoff, Diles III, Martins, Tan, Topolewski, Shuford, Wee, Rockenbach, Buenaventura, Lewis
No: 0 None
Recused: 0 None
Abstain: 0 None
Absent: 3 Lock, McFadzen, Richert

- Health Department staff member Jeffrey Proctor announced that this item would be tabled until the next board meeting, pending final approval from the City Attorney's Office.

6. 25-54859 Recommendation to receive and file the overview of policy changes and staffing with the U.S Department of Housing and Urban Development (HUD) presentation by Paul Duncan from the Health Department.

A motion was made by Voting Member Buenaventura, seconded by Voting Member Lewis, to approve recommendation. The motion carried by the following vote:

Yes: 12 Amick, Boyce, Brezenoff, Diles III, Martins, Tan, Topolewski, Shuford,

Wee, Rockenbach, Buenaventura, Lewis
No: 0 None
Recused: 0 None
Abstain: 0 None
Absent: 3 Lock, McFadzen, Richert

- Health Department staff Jeffrey Proctor tabled item for the next Board Meeting.
- Board members have a few questions around this agenda item, staff respond and share CPD staff from HUD have had an 84% staff reduction, there is conversation around delays in contracting due to staff reductions. Members would like General members to hear more regarding this item.

7. 25-54855 Recommendation to receive and file the Homeless Services Bureau Staff and Operations Update presentation by Paul Duncan from the Health Department.

A motion was made by Voting Member Lewis, seconded by Voting Member Buenaventura, to approve recommendation. The motion carried by the following vote:

Yes: 12 Amick, Boyce, Brezenoff, Diles III, Martins, Tan, Topolewski, Shuford, Wee, Rockenbach, Buenaventura, Lewis
No: 0 None
Recused: 0 None
Abstain: 0 None
Absent: 3 Lock, McFadzen, Richert

- Health Department staff Jeffrey Proctor provided the staff and operations report updates.
- Encampment resolution 3 will focus on the LA Riverbed.
- The Youth Navigation Center has been completed and will be operated by the April Parker foundation.
- New funds under Measure A allocations there is \$10M set aside CoC's, the city of Long Beach anticipates receiving \$8.5M.
- HUD is facing 85% staff reduction, this department executes our contracts and payments for CoC, ESG, and HOME funds.
- Co-Chair Shufford announced that LA County CEO-Homeless Initiative will be presenting at the General meeting encouraged all board members to attend.

8. 25-54854 Recommendation to receive and file the HSAC Representative Report.

A motion was made by Member Brezenoff, seconded by Member Rockenbach, to approve recommendation. The motion carried by the following vote:

Yes: 12 Amick, Boyce, Brezenoff, Diles III, Martins, Tan, Topolewski, Shuford,
Wee, Rockenbach, Buenaventura, Lewis
No: 0 None
Recused: 0 None
Abstain: 0 None
Absent: 3 Lock, McFadzen, Richert

- Member Kimberly Lewis provided an update from the April HSAC meeting, noting that the committee received a presentation from First to Serve, delivered by Chief Operating Officer Cheri Weeks.
- The Mayor's Fund subcommittee is working on marketing strategies for the Mayor's Fund donations.

PUBLIC COMMENT

- Member of the public April Parker, Executive Director of the April Parker Foundation, provided an overview on the foundation and the range of services that it offers to the community. Programs that they offer include AP Cares, AP Health, AP Homes, AP Works and Futures First.

ANNOUNCEMENTS

- Co-Chair Wee announced the General Meeting details and location.
- Member Lewis announced that she has a free wheelchair available, and encouraged anyone in need-or who knows someone who could benefit from it-to reach out.
- Member Amick announced the National Community Development Week taking place April 21-26, 2025.
- Member Buenaventura provided event detail for Advocating for Housing in the OC.

ADJOURNMENT

Co-Chair Jamies Shufford, adjourned the meeting at 4:14 p.m.

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