

Date: April 1, 2025

To: Honorable Mayor and City Council

From: Councilmember Kristina Duggan

Subject: Fund Transfer: Sidewalks, Curbs, and Trees

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### RECOMMENDATION

Recommendation to increase appropriations in the Capital Projects Fund Group in the Public Works Department by \$45,000 offset by the Third Council District One-time District Priority Funds for additional sidewalk and curb repairs;

Increase appropriations in the General Fund Group in the Public Works Department by \$5,000 offset by the Third Council District One-time District Priority Funds for critical as-needed tree trimmings; and,

Decrease appropriations in the General Fund Group in the Citywide Activities Department by \$5,000 to offset a transfer to the Public Works Department.

### DISCUSSION

I am committed to focusing on the basics, and maintaining sidewalks, curbs, and trees remains a priority for District 3. With the City expanding concrete repair efforts through in-house crews, this funding will allow Public Works to include additional sidewalk and curb repairs to existing projects. Tree trimming is another frequent request, with residents citing concerns about fire hazards and falling branches. A portion of this funding is for as-needed critical out-of-cycle tree trimming requests.

Rather than requesting repairs individually, this approach maximizes staff time by incorporating additional work into existing projects, allowing resources to go further and bringing more improvements to District 3.

This matter has been reviewed by Budget Manager Rebecca Bernstorff on March 18, 2025.

### FISCAL IMPACT

This recommendation request an appropriation increase of \$5,000 in the General Fund Group in the Public Works Department and a transfer of funds in the amount of \$45,000 to the Capital

Honorable Mayor and City Council

April 1, 2025

Page 2

Projects Fund Group in the Public Works Department. Both, the total appropriation increase of \$5,000 and total transfer of funds of \$45,000, will be offset by the Third Council District One-time District Priority Funds in the General Fund Group in the Citywide Activities Department. The recommendation is anticipated to require a minimal level of staff hours beyond the normal budgeted scope of duties and is expected to have a minimal impact on existing City Council priorities. There is no local job impact associated with this recommendation.

SUGGESTED ACTION

Approve recommendation.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Kristina Duggan", followed by a horizontal line.

Kristina Duggan, Councilmember, Third District