

January 23, 2024

Honorable Mayor and City Council  
City of Long Beach  
California

**RECOMMENDATION:**

Recommendation to adopt a Resolution authorizing the City Manager, or designee, to execute a contract, and any necessary documents including any subsequent amendments, with HF&H Consultants, LLC, of Walnut Creek, CA, for providing as-needed consulting services related to the City of Long Beach's commercial solid waste and recycling programs on the same terms and conditions afforded to the City of San Jose, CA, in an annual amount of \$250,000, authorize a 20 percent contingency in the amount of \$50,000, for a total annual contract amount not to exceed \$300,000, until the City of San Jose, CA, contract expires on June 30, 2027, with the option to renew for as long as the San Jose, CA, contract is in effect, at the discretion of the City Manager. (Citywide)

**DISCUSSION**

City Council approval is requested to enter into a contract with HF&H Consultants, LLC (HF&H Consultants) to provide as-needed consulting services related to the City of Long Beach's (City) commercial solid waste, organics and recycling programs. HF&H Consultants offers professional consulting services including but not limited to researching and analyzing rate structures, conducting surveys, performing rate modeling, performing audits, assisting in rate adjustments, and compliance with proposition 218 and State requirements. HF&H Consultants also provides recommendations and support managing waste hauling contracts.

The Public Works Department investigated procurement options for vendors conducting solid waste professional services and concluded that the City of San Jose had completed an open, fair, transparent, and competitive bid process. The City reviewed the City of San Jose's Request For Proposals (RFP), the Master City of San Jose Consultant Agreement, and determined that the contract between the City of San Jose and HF&H Consultants provided the best value to the City.

HF&H Consultants was selected for their proven track record of providing effective, efficient and high-quality services to other municipalities, including previously to the City. HF&H Consultants has worked on previous cost of service studies for the City with positive outcomes. Awarding this contract to HF&H Consultants grants the best value to the City and promotes satisfying SB 1383 mandates. This procurement strategy aims to optimize the value gained from the consulting services contract between the City of San Jose and HF&H Consultants, LLC. Additionally, due to time constraints and rigid State of California deadlines pertaining to Senate Bill (SB) 1383, the Public Works Department determined that it is more cost effective to enter a

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cooperative agreement with HF&H Consultants to begin a cost-of-service study this fiscal year in order to minimize the possibility of failing to meet deadlines pertaining to SB 1383 mandates and facing potential penalties.

City Charter Section 1802 provides an alternative procurement method by permitting the City to purchase or otherwise obtain services, supplies, materials, equipment, and labor with other governmental agencies. This alternative procurement method can save time and reduce costs through economies of scale by purchasing under existing contracts from other government agencies on a voluntary and selective basis, when authorized by a Resolution adopted by the City Council.

This matter was reviewed by Deputy City Attorney Vanessa S. Ibarra on January 4, 2024, Acting Labor Compliance Officer Tommy Ryan on December 21, 2023, and by Budget Management Officer Nader Kaamouh on January 5, 2024.

#### TIMING CONSIDERATIONS

City Council action to adopt a Resolution and award a contract concurrently is requested on January 23, 2024, to ensure the contract is in place expeditiously.

#### FISCAL IMPACT

The total annual contract amount will not exceed \$300,000 inclusive of a 20 percent contingency. Cost associated with this contract will be absorbed in the Refuse and Recycling Fund Group in the Public Works Department in Fiscal Year 2024 (FY 24). Any budget adjustments needed will be requested as part of the FY 25 budget development process. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. The award of this contract will provide continued support to our local economy by allowing the City to retain the ability to service all current and future residential and commercial solid waste accounts. There is no local job impact associated with this recommendation.

#### SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



Eric Lopez  
Director  
Public Works

APPROVED:



THOMAS B. MODICA  
CITY MANAGER

ATTACHMENTS: Resolution