

April 9, 2024

Honorable Mayor and City Council  
City of Long Beach  
California

**RECOMMENDATION:**

Recommendation to adopt a Resolution authorizing the City Manager, or designee, to execute a contract, and any necessary documents, including any necessary subsequent amendments, with C.S.I. Patrol Service, Inc., of Long Beach, CA, for providing unarmed security services for Belmont Shore on 2<sup>nd</sup> Street from East Toledo to Livingston Drive, in a total annual amount not to exceed \$250,000, for a term through September 30, 2025. (District 3)

**DISCUSSION**

City Council approval is requested to enter into a contract with C.S.I. Patrol Service, Inc., for the purchase of unarmed security services in Belmont Shore on 2<sup>nd</sup> Street from East Toledo to Livingston Drive. The scope of services includes two fully licensed and bonded uniformed officers, for approximately 12-15 hours daily, seven days per week. Unarmed uniformed officers patrol 2<sup>nd</sup> Street in marked vehicles from 2:00 a.m. to 6:00 a.m., Sunday through Thursday, and 12:00 a.m. to 6:00 a.m., Friday and Saturday. Officers patrol with bicycles from 8:00 a.m. to 5:00 p.m., Monday through Sunday. The as-needed hours are subject to change for the Belmont Shore area upon approval from the Belmont Shore Parking and Business Improvement Area Advisory Commission (BSPBIAAC).

C.S.I. Patrol Service, Inc., is the current and only security service for the Belmont Shore area on 2<sup>nd</sup> Street since April 2020. These security services are a priority for the BSPBIAAC. The BSPBIAAC, which provides recommendations of the Belmont Shore Parking Fund, recommended C.S.I. Patrol Services, Inc. due to their bicycle patrol service and experience in similar business improvement areas, such as the Bixby Knolls Business Improvement Association and Downtown Long Beach Alliance. The bicycle patrol services offered by C.S.I. Patrol Services, Inc., are essential for the Belmont Shore area and not offered by the Citywide security service vendor. Additionally, C.S.I. Patrol Services, Inc., was also first selected due to their proposal for bicycle patrol services coming in at a cost of 50 percent less than the Citywide security service vendor for the Belmont Shore area. This reasonableness of cost, along with the bicycle and vehicle patrol services, were factors taken into consideration in continuing to use C.S.I. Patrol Services, Inc. Utilizing C.S.I. Patrol Services, Inc.'s security services will continue to help ensure public safety by deterring unwanted activity, providing public information assistance, and reducing additional Police Department resources that may be needed in the Belmont Shore area. At its February 22, 2024, meeting, the BSPBIAAC commissioners voted unanimously to continue private security services from C.S.I. Patrol Services, Inc., for the Belmont Shore area at an annual cost not to exceed \$250,000.

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City Charter Section 1801 requires that contracts for City purchases be awarded to the lowest responsible bidder after a competitive bid process but allows for awards without a competitive bid process when authorized by a Resolution adopted by the City Council.

This matter was reviewed by Deputy City Attorney Vanessa S. Ibarra and Budget Management Officer Nader Kaamouh on March 25, 2024, and Purchasing Agent Michelle Wilson on March 11, 2024.

### TIMING CONSIDERATIONS

City Council action to adopt a Resolution and award a contract concurrently is requested on April 9, 2024, to ensure the contract is in place expeditiously.

### LEVINE ACT

This item is subject to the Levine Act. The Mayor, Councilmembers, and Commissioners who have received a contribution of more than \$250 within 12 months prior from a party, participant, or their representatives involved in this proceeding may do either of the following: (1) disclose the contribution on the record and recuse themselves from this proceeding; OR (2) return the portion of the contribution that exceeds \$250 within 30 days from the time the elected official knew or should have known about the contribution and participate in the proceeding.

All parties, participants, and their representatives must disclose on the record of this proceeding any contribution of more than \$250 made to the Mayor or any Councilmembers within 12 months prior to the date of the proceeding. The Mayor, Councilmembers, and Commissioners are prohibited from accepting, soliciting, or directing a contribution of more than \$250 from a party, participant, or their representatives during a proceeding and for 12 months following the date a final decision is rendered.

### FISCAL IMPACT

The total annual amount of the contract will not exceed \$250,000. The annual estimated cost of the security patrol services for the Belmont Shore area on 2<sup>nd</sup> Street for fiscal year 2024 is \$216,000. The Belmont Shore Parking Meter Fund Group has sufficient funding to pay for these services for the year and costs will be incurred in the Public Works Department. Staff will return to City Council at year end to request any additional appropriation for actual cost incurred that could not be absorbed in the current budget. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. The execution of this contract will provide continued support to our local economy by assisting in the preservation of employment for six employees residing in Long Beach.

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SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



Eric Lopez  
Director  
Public Works

ATTACHMENT: RESOLUTION

APPROVED:



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THOMAS B. MODICA  
CITY MANAGER