

March 19, 2024

Honorable Mayor and City Council
City of Long Beach
California

RECOMMENDATION:

Recommendation to adopt Specification No. ITB FM-24-378 and award contracts to Professional Police Supply, Inc., dba Adamson Police Products, of Los Alamitos, CA, Innovative Design and Sheet Metal Products, Inc., dba Innovative Emergency Equipment, of Riverside, CA, Troy Sheet Metal Works, Inc., dba Troy Products, of Montebello, CA, Stommel Inc., dba Lehr, of Sacramento, CA, and Magic Auto Sound & Security, Inc., of Signal Hill, CA, for the purchase of emergency vehicle auxiliary equipment, in an annual aggregate amount of \$1,800,000, and authorize a ten percent contingency of \$180,000, for a total annual aggregate amount not to exceed \$1,980,000, for a period of two years, with the option to renew for three additional one-year periods, at the discretion of the City Manager; and, authorize the City Manager, or designee, to execute all documents necessary to enter into the contracts, including any necessary subsequent amendments; and,

Increase appropriation in the Fleet Services Fund Group in the Department of Financial Management by \$713,660, offset by funds available generated by revenue collected from user departments through the Fleet Memorandum of Understanding (MOU). (Citywide)

DISCUSSION

City Council approval is requested to enter into a contract with Professional Police Supply, Inc., dba Adamson Police Products; Innovative Design and Sheet Metal Products, Inc., dba Innovative Emergency Equipment; Troy Sheet Metal Works, Inc., dba Troy Products; Stommel, Inc., dba Lehr; and Magic Auto Sound & Security, Inc., for the purchase of emergency vehicle auxiliary equipment for installation on City of Long Beach (City) vehicles and equipment.

The Fleet Services Bureau of the Department of Financial Management purchases approximately 200 vehicles annually from an approved annual replacement plan and outfits stock vehicles with specialized equipment based on department operational needs. Auxiliary equipment is required to outfit complex first responder emergency vehicles for the Long Beach Police (LBPD) and the Long Beach Fire (LBFD) Departments and other non-public safety City vehicles. Due to global supply chain disruptions in the automotive industry, an increasing number of emergency units are due for replacement and are on order. These units will require special outfitting when delivered. The use of the proposed service allows for the best utilization of City resources to ensure that emergency vehicles are ready to be placed in service when the older vehicles are retired. The requested \$1,980,000 in annual spending authority will be sufficient to meet the City's emergency vehicle auxiliary equipment purchasing needs.

The bid was advertised in the Long Beach Press-Telegram on December 28, 2023, and 22 potential bidders specializing in automotive products and services were notified of the bid opportunity. Ten bidders downloaded the bid via the City's electronic bid system and through the Long Beach Press-Telegram. The bid document was made available from the Purchasing Division, located on the sixth floor of City Hall, and the Division's website at www.longbeach.gov/purchasing. A bid announcement was also included in the Purchasing Division's weekly update of Open Bid Opportunities, which is sent to 44 local, minority-owned, and women-owned business groups. Six bids were received on January 11, 2024. Of those bidders, none were Women-owned Business Enterprises (WBE), Minority-owned Business Enterprises (MBE), certified Small Business Enterprises (SBE), or Long Beach vendors (Local).

Professional Police Supply, Inc., Innovative Design and Sheet Metal Products, Inc., Troy Sheet Metal Works, Inc., Stommel, Inc., and Magic Auto Sound & Security, Inc. (not WBE, MBE, SBE, or Local) were the lowest responsible bidders.

This matter was reviewed by Deputy City Attorney Taylor Anderson on February 28, 2024, Purchasing Agent Michelle Wilson on February 23, 2024, and Acting Revenue Management Officer Valerie Valentine on February 29, 2024.

TIMING CONSIDERATIONS

City Council action to adopt Specification No. ITB FM-24-378 and award contracts concurrently is requested on March 19, 2024, to ensure the contracts are in place expeditiously.

FISCAL IMPACT

The total annual aggregate amount of the contracts will not exceed \$1,980,000, including a ten percent contingency of \$180,000. An appropriation increase of \$713,660 is requested in the Fleet Services Fund Group in the Department of Financial Management to support costs under these contracts, offset by charges to departments and collected as part of the Fleet Services Memorandum of Understanding (MOU) process. If needed, the Department of Financial Management will request subsequent years' appropriation as part of the annual budget process. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with current City Council priorities. The award of these contracts will provide continued support to our local economy by assisting in the preservation of employment for four full-time employees residing in Long Beach.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,

Handwritten signature of Kevin Riper in black ink.

Kevin Riper
Director
Financial Management

APPROVED:

Handwritten signature of Thomas B. Modica in blue ink.

THOMAS B. MODICA
CITY MANAGER