

**BOARD OF UTILITIES COMMISSIONERS**

1800 E. Wardlow Road, Long Beach, CA 90807  
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June 6, 2024

**Recommendation**

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Authorize the General Manager to execute an amendment to Agreement WD-3557 with CCS Facility Services to provide custodial services in an amount not to exceed \$250,000.

**Executive Summary**

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The Long Beach Utilities Department (LBUD) has been utilizing CCS Facility Services (CCS) to provide janitorial services since 2021 and their contract expired on January 31, 2024. Staff solicited proposals for a new contract and received seven proposals. Although CCS was one of the seven proposers, CCS was not selected as the new custodial services vendor.

LBUD requests a short-term extension of existing Agreement WD-3557 with CCS to continue custodial services as LBUD transitions to the new vendor. The increase in contract cost will cover continuation of janitorial services until August 2024 for the primary facilities as well as additional funds for unanticipated emergency cleaning. CCS has agreed to extend the current agreement and honor the current hourly pricing and terms and conditions.

**Fiscal Impact**

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The cost to the Water and Sewer Funds will be incurred in FY 24 with the actual amounts unknown at this time, but the total amount will not exceed the contract total of \$250,000. These costs are included in the Water and Sewer Funds FY 24 Budget and financial projections.

Tai Tseng  
Assistant General Manager

Christopher J. Garner  
General Manager