

June 11, 2024

Honorable Mayor and City Council  
City of Long Beach  
California

**RECOMMENDATION:**

Recommendation to authorize the City Manager, or designee, to execute all documents necessary to amend Contract No. 36492 with PeopleSpace (formerly Interior Office Solutions, Inc.), of Irvine, CA, for the continued purchase of office furniture and equipment layout, design, assembly, and installation services, to increase the contract amount by \$2,000,000, for a revised contract amount not to exceed \$2,300,000. (Citywide)

**DISCUSSION**

City Council approval is requested to amend Contract No. 36492 with PeopleSpace (formerly Interior Office Solutions, Inc.), for the continued purchase of office furniture and equipment layout, design, assembly, and installation services, to increase the contract amount by \$2,000,000 in a total amount not to exceed \$2,300,000. This contract is for furniture enhancements as requested by the City of Long Beach (City) departments in the Civic Center to ensure a consistent look, feel, and match across the facilities. Staff numbers in City Hall have increased and are expected to continue to increase as City Departments fill pre-existing vacancies and existing staff return to work in person. Current and future workspace reconfigurations and furniture installation services are needed to accommodate the increasing levels of City Hall-based staff.

PeopleSpace was awarded a contract in a competitive bid process by Plenary, as part of the Civic Center Project where they furnished the Civic Center under said contract. This contract was terminated upon completion of move in. On June 18, 2019, the City Council awarded a new contract to PeopleSpace to continue providing furniture based on as-needed requests on a sole-source basis pursuant to City Charter Section 1801. On July 12, 2022, the City Council awarded a new contract to PeopleSpace to continue providing the design and installation of the office furniture for the Civic Center as part of the Plenary team with the option to renew for three additional one-year periods.

As the previous and current installer of the furniture for the Civic Center campus, PeopleSpace is uniquely positioned to continue supporting the City's needs. PeopleSpace will provide City departments with the capability to quickly and efficiently address any furniture modifications requested by departments.

This matter was reviewed by Deputy City Attorney Vanessa S. Ibarra on May 16, 2024, Purchasing Agent Michelle Wilson on May 13, 2024, and by Budget Management Officer Nader Kaamouch on May 16, 2024.

### TIMING CONSIDERATIONS

City Council action to amend Contract No. 36492 is requested on June 11, 2024, to ensure there is no interruption to services.

### LEVINE ACT

This item is subject to the Levine Act. The Mayor, Councilmembers, and Commissioners who have received a contribution of more than \$250 within 12 months prior from a party, participant, or their representatives involved in this proceeding may do either of the following: (1) disclose the contribution on the record and recuse themselves from this proceeding; OR (2) return the portion of the contribution that exceeds \$250 within 30 days from the time the elected official knew or should have known about the contribution and participate in the proceeding.

All parties, participants, and their representatives must disclose on the record of this proceeding any contribution of more than \$250 made to the Mayor or any Councilmembers within 12 months prior to the date of the proceeding. The Mayor, Councilmembers, and Commissioners are prohibited from accepting, soliciting, or directing a contribution of more than \$250 from a party, participant, or their representatives during a proceeding and for 12 months following the date a final decision is rendered.

### FISCAL IMPACT

The requested action increases the contract authority with PeopleSpace by \$2,000,000. The total contract amount will not exceed \$2,300,000. There is no appropriation increase requested at this time. Furniture modification orders will be funded by the requesting department and charged to various funds. Any work not currently budgeted will only proceed at such time that appropriations have been approved by the City Council. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. There is no local job impact with this recommendation.

### SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



Eric Lopez  
Director  
Public Works

APPROVED:



THOMAS B. MODICA  
CITY MANAGER