

April 9, 2024

Honorable Mayor and City Council  
City of Long Beach  
California

**RECOMMENDATION:**

Recommendation to authorize the City Manager, or designee, to execute all documents necessary to amend Contract No. 35218 with AECOM Technical Services, Inc., of Los Angeles, CA; Contract No. 35229 with City Fabrick, of Long Beach, CA; Contract No. 35222 with Environmental Science Associates, of Los Angeles, CA; Contract No. 35237 with Gruen Associates, of Los Angeles, CA; Contract No. 35226 with HDR Engineering, Inc., of Long Beach, CA; Contract No. 35230 with Impact Sciences, Inc., of Los Angeles, CA; Contract No. 35243 with Kimley-Horn and Associates, Inc., of Orange, CA; Contract No. 35224 with Lisa Wise Consulting, Inc., of San Luis Obispo, CA; Contract No. 35223 with LSA Associates, Inc., of Irvine, CA; Contract No. 35231 with Meridian Consultants, LLC, of Westlake Village, CA; Contract No. 35225 with Michael Baker International, Inc., of Santa Ana, CA; Contract No. 35194 with PlaceWorks, of Santa Ana, CA; Contract No. 35236 with Prevention Institute, of Oakland, CA; Contract No. 35220 with Psomas, of Santa Ana, CA; Contract No. 35209 with Rincon Consultants, of Ventura, CA; Contract No. 35210 with RRM Design Group, of San Luis Obispo, CA; Contract No. 35219 with S. Groner Associates, Inc., of Long Beach, CA; Contract No. 35240 with Terry A. Hayes Associates, Inc., of Culver City, CA; Contract No. 35242 with Veronica Tam and Associates, of Pasadena, CA; and, Contract No. 35246 with Willdan Engineering, of Industry, CA, for on-call environmental, planning, affordable housing, and community engagement consulting services to add an aggregate amount not to exceed \$4,600,000 and to extend the term of the contracts to March 5, 2025; and,

Increase appropriations in the Development Services Fund Group in the Community Development Department by \$2,500,000, offset by revenue. (Citywide)

**DISCUSSION**

City Council approval is requested to extend the contracts for as-needed environmental, planning, affordable housing, and community engagement consultant services for the Department of Community Development (Department).

At its meeting on March 5, 2019, the City Council adopted Specifications No. RFP DV19-007 (RFP) and awarded contracts to qualified firms to provide on-call environmental, planning, affordable housing, and community engagement consultant services for the Department of Development Services, now known as the Department of Community Development. On November 17, 2020, the City Council authorized amending the contracts to increase the annual aggregate amount to \$4,600,000.

Since the adoption of the RFP, the Department has used these consultants for proposed projects and programs that require specialized knowledge or unique skill sets. The Department has used environmental and planning consultants for services including preparation of Environmental Impact Reports (EIR), Mitigated Negative Declarations, environmental assessments, and peer reviews under the California Environmental Quality Act and other assignments in accordance with the National Environmental Policy Act. Moreover, the Department has used consultants with broad experience in drafting housing reports and studies, such as those required by the State of California and the United States Department of Housing and Urban Development. Consultants have also provided public outreach services by coordinating stakeholder events and supporting City staff at community meetings, study sessions, and public hearings.

The current agreements expired on March 5, 2024, and the Department has continued need to work with these firms to ensure continuity of work on existing EIRs and ongoing projects. The Department has initiated a new RFP to competitively identify professional firms to continue providing these services; however, the selection and award process will not be finalized prior to expiration of the current agreements. Therefore, City Council approval is requested to extend the term of the current agreements by one year to March 5, 2025, for an aggregate amount not to exceed \$4,600,000, to allow time to complete a new RFP.

This matter was reviewed by Deputy City Attorney Erin Weesner-McKinley on March 20, 2024, Purchasing Agent Michelle Wilson on March 14, 2024, and Acting Revenue Management Officer Valerie Valentine on March 21, 2024.

### TIMING CONSIDERATIONS

City Council action is requested on April 9, 2024, to ensure continuity of services.

### FISCAL IMPACT

The annual aggregate contract authority for on-call environmental, planning, affordable housing, and community engagement consulting services will not exceed \$4,600,000. The amount is based on the maximum potential that may be required for on-call consultant services to address environmental, planning, affordable housing, and public outreach activities and will be used on an as-needed basis. A portion of the contract amount is available in the department's current budget. An appropriation increase in the amount of \$2,500,000 is requested in the Development Services Fund Group in the Community Development Department, offset by revenue to ensure sufficient funds for the requested authority. This recommendation has no significant impact beyond the normal budgeted scope of duties and is consistent with City Council priorities. This would potentially have a positive impact on the local job market. The number of additional local jobs associated with this recommendation is unknown until on-call services occur.

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SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



Christopher Koontz, AICP  
Community Development Director

APPROVED:



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THOMAS B. MODICA  
CITY MANAGER