

January 7, 2025

Honorable Mayor and City Council
City of Long Beach
California

RECOMMENDATION:

Recommendation to authorize the refund of \$67,224 to the California Department of Public Health (CDPH) Immunization Branch related to increasing COVID-19 vaccination services due to overpayment to the City of Long Beach. (Citywide)

DISCUSSION

In accordance with Long Beach Municipal Code Section 3.48.040, the Health and Human Services Department (Health Department) requests your approval to return Fiscal Year 2020-2021 COVID-19 Reimbursement Revenue to CDPH in the amount of \$67,224.

The Health Department submitted a July 2021 through September 2021 invoice to CDPH in November 2021. In October 2024, after a review of grant expenses, it was determined that the Health Department overcharged CDPH by \$67,224. Upon communicating this finding to the grantor, CDPH requested that the Health Department issue a refund check. Once the refund check is received by CDPH, funds will be made available again to the Health Department for continued services through the grant term ending June 30, 2025.

This matter was reviewed by Deputy City Attorney Nicholas Masero on December 9, 2024, and by Budget Development Officer Jennifer Rodriguez on December 13, 2024.

TIMING CONSIDERATIONS

City Council action is requested on January 7, 2025, to allow the Health Department to expedite the refund check to the California Department of Public Health Immunization Branch.

FISCAL IMPACT

The total refund to CDPH is approximately \$67,224. The refund will be covered by the grant revenues already received from the same contract agreement. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities.

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Page 2

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



Alison King
Director
Health and Human Services

APPROVED:



THOMAS B. MODICA
CITY MANAGER