



BOARD OF UTILITIES COMMISSIONERS

1800 E. Wardlow Road, Long Beach, CA 90807
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June 6, 2024

Recommendation

Authorize the General Manager to execute five separate contracts for on-call construction management and inspection services with 1) DRP Engineering, Inc., 2) JIG Consultants, 3) Anser Advisory, LLC, 4) Lee & Ro, Inc., and 5) Willdan Engineering, for an aggregate amount not to exceed \$3,000,000 for a period of two years with an option to extend each contract for an additional period of one year, subject to Board approval.

Executive Summary

Currently, Long Beach Utilities Department (LBUD) has contracts with five engineering consultants, 1) Willdan Engineering, 2) Lee & Ro, Inc., 3) Wallace & Associates Consulting, Inc., 4) JIG Consultants, and 5) SA Associates who perform Construction Management and Inspection Services on an as-needed basis. These contracts are due to expire July 14, 2024. The purpose of these new contracts is to establish a rotating list of on-call consultants with relevant experience who will be required to respond within short notice to any needed construction management and inspection services.

On October 31, 2023, a Request for Proposals (RFP) was posted on LB Buys. The RFP was distributed to 98 vendors self-assigned to the category of Construction Management and Inspection. On December 8, 2023, 10 proposals were received and opened by LBUD. The proposals submitted by 1) DRP Engineering, Inc., 2) Jig Consultants, 3) Anser Advisor LLC, 4) Lee & Ro, Inc., and 5) Willdan Engineering were found to be in conformance with the requirements of the RFP.

Fiscal Impact

The cost to the Water Fund will be incurred in FY 24 and FY 25 and the total amount will not exceed the contract total of \$3,000,000. These costs are included in the Water Fund FY 24 Budget and financial projections.

B. Anatole Falagan
Assistant General Manager

Christopher J. Garner
General Manager

Attachment

ON-CALL CONSTRUCTION MANAGEMENT AND INSPECTION SERVICES

PROPOSAL EVALUATION

Rank	Consultant	Identification/ Certification	Reason for Selection
1	DRP Engineering Inc.	LBSBE, MBE, MIC	<ul style="list-style-type: none"> Project Understanding Experience with Similar Projects Reasonableness of Fees
2	JIG Consultants	LBSBE	<ul style="list-style-type: none"> Project Understanding Experience with Similar Projects Reasonableness of Fees
3	Anser Advisory LLC	Disclosed: None	<ul style="list-style-type: none"> Project Understanding Experience with Similar Projects Reasonableness of Fees
4	Lee & Ro Inc.	MBE, SBE	<ul style="list-style-type: none"> Project Understanding Experience with Similar Projects Reasonableness of Fees
5	Willdan Engineering	Disclosed: None	<ul style="list-style-type: none"> Project Understanding Experience with Similar Projects
6	NV5 Inc.	Disclosed: None	
6	SA Associates	Disclosed: None	
8	Onward Engineering	LBSBE, SBE, MIC	
9	Ghirardelli Associates Inc.	SBE	
10	RMA Group	Disclosed: None	

DBE: Disadvantaged Business Enterprise	LBSBE: Long Beach Small Business Enterprise
DOBE: Disability-Owned Business Enterprise	SBE: Small Business Enterprise
MBE: Minority Business Enterprise	VSBE: Veteran-owned Small Business Enterprise
MIC: Microbusiness	WBE: Women-owned Business Enterprise
OSB: California Office of Small Business	

The Request for Proposal (RFP) document was made available from the Purchasing Division website at Long Beach Buys (<https://longbeachbuys.buyspeed.com/bsol/>).

- 98 potential engineering firms were notified of this opportunity

An RFP announcement was also included in the City's Purchasing Division's weekly update of Open RFP/Bid Opportunities, which is sent to 38 local, minority-owned, and women-owned business groups.

- 10 proposals were received on December 8, 2023 (see above matrix)