

May 13, 2025

Honorable Mayor and City Council
City of Long Beach
California

RECOMMENDATION:

Recommendation to adopt Specification No. ITB FM-25-570 and award contracts to Harbor Diesel and Equipment, Inc., dba HD Industries, of Long Beach, CA, Fleetworks Inc., of Santa Fe Springs, CA, and Los Angeles Truck Center, LLC, dba Velocity Truck Centers, of Carson, CA, for providing emergency vehicle parts and as-needed repair services, in an aggregate annual amount of \$800,000, and, authorize a 10 percent contingency of \$80,000, for a total aggregate annual amount not to exceed \$880,000, for a period of two years, with the option to renew for three additional one-year periods, at the discretion of the City Manager; and, authorize the City Manager, or designee, to execute all documents necessary to enter into these contracts, including any necessary subsequent amendments; and,

Increase appropriations in the Fleet Services Fund Group in the Financial Management Department by \$880,000, offset by funds available generated by the revenue collected from user departments through the Fleet Memorandum of Understanding (MOU). (Citywide)

DISCUSSION

City Council approval is requested to enter into contracts with Harbor Diesel and Equipment, Inc. (Habor Diesel), Fleetworks, Inc. (Fleetworks), and Los Angeles Truck Centers dba Velocity (LA Trucks Center), to purchase emergency parts and as-needed repair services for fire apparatuses. Utilizing multiple vendors will enable the Fleet Services Bureau (Fleet) in the Department of Financial Management to obtain emergency vehicle parts and repair services promptly and minimize downtime for vehicles used in essential City of Long Beach (City) operations.

The fire suppression fleet comprises more than 60 emergency vehicles encompassing various makes and models. Fleet is responsible for the maintenance and repair of these units as an integral part of the City's comprehensive fleet maintenance program. The increased deployment and utilization of fire and emergency response vehicles necessitates more frequent replacement of emergency parts and an expansion of repair services. Fleet technicians are responsible for conducting daily inspections, replacing parts, and performing preventive maintenance on the emergency vehicles in service. Some repair tasks require specialized certifications that are not held by City staff, necessitating services be performed by authorized vendors.

The bid was advertised in the Long Beach Press-Telegram on January 16, 2025, and eight potential bidders specializing in emergency vehicle parts and repair services were notified of the bid opportunity. Five bidders downloaded the bid via the City's electronic bid system and through the Long Beach Press-Telegram. The bid document was made available from the Purchasing Division, located on the sixth floor of City Hall, and the Division's website at www.longbeach.gov/purchasing. A bid announcement was also included in the Purchasing Division's weekly update of Open Bid Opportunities, which is sent to 45 local, minority-owned, and women-owned business groups. Three bids were received on March 7, 2025. Of those bids, one was a Long Beach vendor (Local), none were a Minority-owned Business Enterprise (MBE), none were a Women-owned Business Enterprise (WBE), and none were a certified Small Business Enterprise (SBE).

Harbor Diesel (Local, but not SBE, WBE, MBE), Fleetworks (not an SBE, WBE, MBE, or Local), and LA Trucks Center (not an SBE, WBE, MBE, or Local), were the lowest responsible bidders.

This matter was reviewed by Deputy City Attorney Anita Lakhani on April 28, 2025, Purchasing Agent Michelle Wilson on April 14, 2025, and Revenue Management Officer Geraldine Alejo on April 22, 2025.

TIMING CONSIDERATIONS

City Council action to adopt Specification No. ITB FM-25-570 and to award contracts concurrently is requested on May 13, 2025, to ensure contracts are in place expeditiously.

SUSTAINABILITY

Maintenance of vehicles and equipment, including replacement of worn parts, ensures that emergency vehicles operate at peak efficiency and reduces downtime.

FISCAL IMPACT

The total aggregate annual contract amount will not exceed \$880,000, inclusive of a 10 percent contingency of \$80,000. An appropriation increase of \$880,000 is requested in the Fleet Services Fund Group in the Financial Management Department, offset by funds available generated from revenues collected from user departments through the Fleet Memorandum of Understanding (MOU) process. This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. The award of these contracts will provide continued support to our local economy by assisting in the preservation of employment for 37 contractor employees residing in Long Beach.

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SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



Kevin Riper
Director
Financial Management

APPROVED:



THOMAS B. MODICA
CITY MANAGER