

Julie Lie, Chair  
Desiree Rew, Vice Chair  
Sarah Bedy, Member  
Pam Chotiswatdi, Member  
James Howat, Member



Jeffrey Johnson, Member  
Doug Killion, Member  
Kimberly Lewis, Member  
Mary Simmons, Member  
Susana Sngiem, Member

## **FINISHED AGENDA & DRAFT MINUTES**

### **CALL TO ORDER**

At 3:30 p.m, chair Julie Lie called the meeting to order.

### **ROLL CALL**

**Commissioners Present:** Lie, Rew, Bedy, Chotiswatdi, Howat, Lewis, Sngiem, Killion

**Commissioners Absent:** Johnson, Simmons

Also present: Stephanie Sosa, Community Program Specialist, Jennifer Santana, Secretary, Paul Duncan, Homeless Services Bureau Manager, Teresa Chandler, Attendee, Alison King, Attendee.

Chair Julie Lie presiding.

### **REGULAR AGENDA**

1. 24-53686 Recommendation to receive and file the Los Angeles County Department of Mental Health Presentation.

#### Los Angeles County Department of Mental Health Presentation

- The DMH team provided a presentation on who they are and what they do, the resources and services they provide.
- DMH serves all residents of Los Angeles County including residents of 88 cities.
- DMH serves as the Medi-Cal local mental health plan (MHP) for LA County
- The Crisis Hotline is 988, LACDMH's help line is available 24/7, the non-crisis phone number is 800-854-7771.
- Mental health services are provided to walk-in individuals and families seeking mental health assistance through referrals.
- Homeless outreach and mobile engagement program are a full scope treatment serving adults experiencing unsheltered homelessness and severe mental illness.
- The Interim Housing Outreach Program (IHOP) provides Health, Mental, Public health, Occupational therapy, housing, and services linkage. Along

with Health Services bridging treatment to the appropriate level of longitudinal care.

- DMH also offers Veteran Peer Access Network (VPN) Veteran Services with San Pedro being the closest rally point to the LB area. The phone number would be 800-854-7771 option 3.
- Prevent Homelessness Promote Health (PH) 2 is a collaboration with LACDHS Housing. Housing stabilization is the goal. Timelines for treatment are between 30-90 days to complete the process.
- CARE COURT eligibility and requirements must be met to qualify, petitions can be filed through self-help centers located at courts with family centers.
- DMH currently offers a variety of housing resources and is looking to expanding in Long Beach.
- The Chief of Policy and Strategy closes out the presentation with information regarding Prop 1 and SB 43 changes.
- Committee Members, City Staff and the DMH team had a conversation about mental health facilities in the City of Long Beach and how to locate beds available in treatment facilities.
- Committee Member Sngiem joined the meeting.
- Members of the public commented on 5150 capacity challenges expected.

**A motion was made by Member Howat, seconded by Voting Member Killion, to approve recommendation. The motion carried by the following vote:**

**Yes:**        8   Lie, Rew, Bedy, Chotiswatdi, Howat, Lewis, Sngiem, Killion  
**No:**         0   None  
**Recused:** 0   None  
**Abstain:** 0   None  
**Absent:**   2   Johnson, Simmons

2.    24-53515    Recommendation to receive and file the Brown Act and Roberts Rules of Order Presentation from City Attorney Anita Lakhani.

- Brown Act and Roberts Rules of Order Presentation from City Attorney Anita LakhaniCity Attorney Anita provided an overview of the Brown Act rules, who they apply to and violations of the Brown Act.
- Roberts Rules of Order basic principles overview was provided and touched on the role of the chair, motions, and voting.
- Commissioners and City Attorney Anita exchanged conversation around the presentation and questions were clarified.
- Telecommuting and virtual meetings for commissioners are limited to special circumstances and would have to be determined by staff.
- No public comment.

**A motion was made by Vice Chair Rew, seconded by Member Howat, to approve recommendation. The motion carried by the following vote:**

**Yes:** 8 Lie, Rew, Bedy, Chotiswatdi, Howat, Lewis, Sngiem, Killion  
**No:** 0 None  
**Recused:** 0 None  
**Abstain:** 0 None  
**Absent:** 2 Johnson, Simmons

3. 24-53744 Recommendation to receive and file the Mayor's Fund Discussion with City Attorney Anita Lakhani.

Mayor's Fund Discussion with City Attorney Anita Lakhani

- City Attorney Anita provided a brief overview of the establishment of the Mayor's Fund.
- The City of Long Beach and the Long Beach Community Foundation entered MOU to help administer the funds.
- Commissioner and City Staff discussed the roles of making recommendations as written in the MOU.
- The mayor's fund application review process is as follows; city staff conducts initial review of the application, it gets routed to the mayor's fund subcommittee for approval, if approved by the Mayor's Fund subcommittee it gets presented during the HSAC meeting for a vote to approve, the final step is the approval and signature from Director Alison King.
- Deputy City Manager Teresa Chandler spoke on the Mayor's Fund review process during her time leading Homeless Services Bureau and how processes came about.
- Commissioners voiced concerns about the Mayor's Funds being accessible to city staff to use for projects or staff time. They would like a written process in place for transparency purposes in the event the bureau needs to access the funds.
- City Staff confirmed that the city has no intent of using the mayor's fund money or has used funds during Bureau Manager Paul Duncan's time with the Bureau.
- Public comment regarding the Mayor's Fund process and what the committee used to do when proposals came in. Public comment regarding the Mayor's Fund process and what the committee used to do when proposals came in.

**A motion was made by Member Howat, seconded by Member Chotiswatdi, to approve recommendation. The motion carried by the following vote:**

**Yes:** 8 Lie, Rew, Bedy, Chotiswatdi, Howat, Lewis, Sngiem, Killion

**No:** 0 None  
**Recused:** 0 None  
**Abstain:** 0 None  
**Absent:** 2 Johnson, Simmons

4. 24-53513 Recommendation to approve the Homeless Services Advisory Committee meeting minutes from Wednesday, May 1st, 2024.

**A motion was made by Member Sngiem, seconded by Voting Member Killion, to approve recommendation. The motion carried by the following vote:**

**Yes:** 8 Lie, Rew, Bedy, Chotiswatdi, Howat, Lewis, Sngiem, Killion  
**No:** 0 None  
**Recused:** 0 None  
**Abstain:** 0 None  
**Absent:** 2 Johnson, Simmons

5. 24-53514 Recommendation to receive and file updates from the Mayor's Fund and Policy Subcommittee and the CoC HSAC Representative.

**Mayor's Fund Subcommittee Update**

- Commissioner Jim Howat provided the update.
- Commissioner Jim addressed concerns regarding grants that have not yet been drawn down.
- The Subcommittee voted to decline the Wheeler Way application at the last meeting.
- Concerns were raised regarding what information should be expected on future Mayor's Fund applications to approve them for funding.
- Commissioner Jim addressed concerns around raising more money for the Mayor's Fund and inquired about a representative from LBCF to present at the next subcommittee meeting.

**Policy Subcommittee Update**

- Commissioner Sarah Bedy provided the update.
- The committee discussed the HSAC 2024-2025 policy updated recommendation that included the 2024 PIT Count numbers.
- Updated Memo will be voted on today separately.
- Members exchanged discussion around the Public Spaces Cleanup Protocol memo during the last meeting and would like a presentation to discuss this matter further.
- No public comment was made.

**Continuum of Care-HSAC representative Update**

- Member Pam Chotiswatdi provided an update.
- The city team is providing CoC subrecipient office hours on the last Thursday

of every month to service providers to help answer any questions or concerns.

- The ABEL board should be resuming their meetings next month, everyone is now on board.
- No Public comment.

**A motion was made by Member Chotiswatdi, seconded by Voting Member Killion, to approve recommendation. The motion carried by the following vote:**

**Yes:** 8 Lie, Rew, Bedy, Chotiswatdi, Howat, Lewis, Sngiem, Killion  
**No:** 0 None  
**Recused:** 0 None  
**Abstain:** 0 None  
**Absent:** 2 Johnson, Simmons

6. 24-53684 Recommendation to receive and file the 2024-2025 HSAC Policy Recommendations Memo.

- Chair Julie Lie called for a motion to approve the Policy Memo.
- Commissioner Rew thanked the policy subcommittee for putting the recommendation Memo together.
- No public comment.

**A motion was made by Member Howat, seconded by Vice Chair Rew, to approve recommendation. The motion carried by the following vote:**

**Yes:** 8 Lie, Rew, Bedy, Chotiswatdi, Howat, Lewis, Sngiem, Killion  
**No:** 0 None  
**Recused:** 0 None  
**Abstain:** 0 None  
**Absent:** 2 Johnson, Simmons

7. 24-53708 Recommendation to vote for the Chair and Vice Chair positions.

- Chair Julie Lie called for a vote to approve Chair Julie Lie and Vice Chair Desiree Rew for the Chair and Vice Chair positions.

**A motion was made by Member Bedy, seconded by Voting Member Killion, to approve recommendation. The motion carried by the following vote:**

**Yes:** 8 Lie, Rew, Bedy, Chotiswatdi, Howat, Lewis, Sngiem, Killion  
**No:** 0 None  
**Recused:** 0 None  
**Abstain:** 0 None  
**Absent:** 2 Johnson, Simmons

8. 24-53516 Recommendation to receive and file the Homeless Services Bureau Staff Operations and Updates Report.

Paul Duncan, Homeless Services Bureau Manager, presented.

- Quarterly detailed reports will be provided on a quarterly basis on service numbers, the next one will be in August.
- Staff promotions, and ongoing recruitment for various positions was discussed.
- City Staff Alvin Teng introduced his new role assisting with the city manager and partnership with Homeless services. The goal is to work together with different city departments and outside departments at city, state, and county level.
- The 2024 Homeless PIT Count report has been released, and overview will be provided in a future meeting.
- Bureau Manager Paul Duncan participated in the mayor Rex Richardson local, state, and federal leadership meeting addressing youth homelessness.
- The hotel lease for 2nd encampment resolution went to City Council during the June 4th Council meeting. This project will be focused on Vagabond Inn over on 1st and Alamitos, this space has 60 rooms available, and programming will start soon.
- Committee members inquired about youth data being presented in a future meeting. Other questions that arose included possibly identifying an open city park space that can be used for shelter.
- City staff discussed the challenges around replacing city park space.
- Public comment conversation about the council meeting on June 4th.

**A motion was made by Member Howat, seconded by Member Sngiem, to approve recommendation. The motion carried by the following vote:**

**Yes:** 8 Lie, Rew, Bedy, Chotiswatdi, Howat, Lewis, Sngiem, Killion  
**No:** 0 None  
**Recused:** 0 None  
**Abstain:** 0 None  
**Absent:** 2 Johnson, Simmons

9. 24-53517 Recommendation to discuss the Chair and Vice Chair Report.

- No report from Chair and Vice Chair.

**A motion was made by Member Sngiem, seconded by Member Howat, to approve recommendation. The motion failed by the following vote:**

**Yes:** 0 None

**No:** 0 None

**Recused:** 0 None

**Abstain:** 0 None

**Absent:** 10 Lie, Rew, Bedy, Chotiswatdi, Howat, Lewis, Johnson, Simmons, Sngiem, Killion

10. 24-53518 Recommendation to discuss future HSAC agenda items.

- The HSAC July 3rd meeting will be rescheduled to July 10th due to a holiday on July 4th.
- Committee members and staff discussed future presentation topics.
- No public comment

**A motion was made by Vice Chair Rew, seconded by Voting Member Killion, to approve recommendation. The motion carried by the following vote:**

**Yes:** 8 Lie, Rew, Bedy, Chotiswatdi, Howat, Lewis, Sngiem, Killion

**No:** 0 None

**Recused:** 0 None

**Abstain:** 0 None

**Absent:** 2 Johnson, Simmons

## **PUBLIC COMMENT**

- Public comment was provided on understanding the city cleanup protocols and provided positive feedback on the Vagabond Inn.

## **ANNOUNCEMENTS**

- N/A.

## **ADJOURNMENT**

Chair Julie Lie declared the meeting adjourned at 5:47 pm.