



## OWNER/PROJECT INFORMATION

This section must be completed for all applications and shall use owner of the project.

BUSINESS NAME ADR DUE LLC dba Aroma di Roma		PERMIT NUMBER :	(OFFICE USE)	DATE: 7-11-22
PROJECT ADDRESS 4708 east 2nd street, Long Beach, CA 90803		PROJECT NAME (IF ANY) Permanent Parklet Permit		
OWNER CONTACT NAME Tim Terrell	OWNER EMAIL ADDRESS info@aromadiroma.com	OWNER CONTACT PHONE 562-225-6187		
BUSINESS ADDRESS 4708 east 2nd st	CITY Long Beach	STATE CA	ZIP CODE 90803	
FRANCHISE AND/OR MASTER AGREEMENT NUMBER (IF APPLICABLE)				
DESCRIPTION OF PROJECT/REASON FOR APPLICATION Proposing both new sidewalk dining and a new parklet. The new parklet will only occupy one parking stall.				

## OWNER'S AGENT INFORMATION

This section must be completed if the applicant is NOT the owner.

APPLICANT BUSINESS NAME/DBA Gulian Design Architects		APPLICANT EMAIL ADDRESS eg@guliandesign.com		
RELATIONSHIP TO THE OWNER (Must include an authorization letter to act on owner's behalf – <u>LBMC 14.08.030.B.7</u> ) <input type="checkbox"/> DESIGNER <input checked="" type="checkbox"/> OWNERS AGENT <input type="checkbox"/> LESSEE/TENANT <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> OTHER:				
APPLICANT CONTACT NAME ED GULIAN		PHONE NUMBER 562-673-2931		
BUSINESS ADDRESS 5855 east Naples Plaza suite 212	CITY Long Beach	STATE CA	ZIP CODE 90803	

I, the undersigned, declare, under penalty of perjury under the laws of the State of California, that I am the owner or authorized representative; that the information on all plans, drawings, and sketches attached hereto and all the statements and answers contained herein are, in all respects, are true and correct.

NAME (PRINTED)

Tim Terrell

SIGNATURE

DATE

7-11-22

Send the complete application and all required submittals via e-mail to [PW-PrivateDevelopment@longbeach.gov](mailto:PW-PrivateDevelopment@longbeach.gov).  
For additional information or questions, please call (562) 570-6784.

# Attachment A

To the City of Long Beach or Whom it may concern

7/11/2022

This letter serves as authorization on my/our behalf, Tim Terrell owner of ADR DUE LLC dba Aroma di Roma, to allow Ed Gulian and Gulian Design Architects to sign, transact and conduct in any dealings with the City of Long Beach and any company or organization necessary to complete the Permanent Parklet Permit process and proceedings.

Thank you

Tim Terrell

Adr Due LLC dba Aroma di Roma

4708 east 2<sup>nd</sup> street, Long Beach, CA 90803

562-225-6187

7/11/2022

A handwritten signature in black ink, appearing to read "Tim Terrell". The signature is written in a cursive, flowing style with a large initial "T" and "T".



Department of Public Works  
411 West Ocean Blvd., 5<sup>th</sup> Floor  
Long Beach, CA 90802

# Attachment A

CITY OF  
**LONG  
BEACH**

## CONTRACTOR/VENDOR INFORMATION

This section is required for all work applications except for mapping/ survey, E-PWOP renewals or parklet renewals.

<b>STATE LICENSE NUMBER</b> 938743		<b>CLASS</b> B		<b>EXPIRATION DATE</b> 10/31/2025	
<b>CITY BUSINESS LICENSE NUMBER*</b> BU21601159			<b>EXPIRATION DATE</b> 07/08/2023		
<b>LIABILITY INSURANCE CARRIER*</b> Security national insurance		<b>POLICY NUMBER</b> NA168708101		<b>EXPIRATION DATE</b> 10/13/22	
<b>BUSINESS NAME/ DBA</b> West Grove Construction		<b>PHONE NUMBER</b> 5628810304		<b>EMAIL ADDRESS</b> Constructionjerry@yahoo.com	
<b>ADDRESS</b> 6111 Richmond Ave		<b>CITY</b> Garden Grove		<b>STATE</b> CA	<b>ZIP CODE</b> 92845
<b>ADDITIONAL CONTACT/SITE CONTACT NAME</b> Jerry Polychrones			<b>PHONE NUMBER</b> 5628810304		

## ITEMS THAT MUST ACCOMPANY THIS APPLICATION

- ☐ Construction schedule/duration

PERMIT START DATE: TBD PERMIT END DATE: TBD

# OF WORK WEEK/S: 1.5 # OF WORKDAY/S: 7

- ☐ List of subcontractors and applicable contractor's license

(Required if license classification of contractor above does not cover all the work included in the application. General Contractor shall ensure all license and insurance are all current.)

SUBCONTRACTOR BUSINESS NAME	CLASS	LICENSES	CURRENT LICENSES & INSURANCE (Y/N)

- ☒ Contractor/Vendor's Certificate of Insurance
- ☒ Completed City Insurance Endorsement Form or Additional Insured Endorsement (CG 20 12 or CG 20 26)
- ☐ Statement of approximate value for work within the right-of-way/park/marine

**NOTE: TEMPORARY OCCUPANCY PERMITS CAN ONLY BE ISSUED OVER THE COUNTER IF THE CONTRACTORS' BUSINESS LICENSE AND INSURANCE IS ALREADY IN THE CITY DATABASE AND CURRENT. IF NOT, A MINIMUM 10 DAY REVIEW PERIOD IS REQUIRED.**



## E - PUBLIC WALKWAYS OCCUPANCY

Complete this section **ONLY IF** your project includes installation of outdoor dining area such as sidewalk dining or a parklet.

Permit Type: ☒ New ☐ Renewal (No Changes) ☐ Renewal (Minor Modifications) ☐ Change of Ownership

### ADDITIONAL ITEMS THAT MUST ACCOMPANY A NEW APPLICATION

- ☒ Drawings and specifications as applicable for the improvement
- ☒ Site plan drawings include all existing items and utilities within right-of-way clearly identifying (in square feet) the total area being occupied
- ☒ Seating and equipment drawings
- ☒ Detail drawings/cut sheet of the barrier/railing and other equipment (Engineer's stamp and sign required)
- ☒ Photos of existing conditions of the area
- ☒ Renderings of the installation
- ☒ ~~Landscape and irrigation drawings (if applicable)~~
- ☒ ~~Arborist report (if trees are being removed or trimmed)~~
- ☒ Completed Installation and Maintenance Agreement (IMA)
- ☒ Articles of incorporation/organization or other means to verify authority to sign IMA

NOTE: Supporting documentation must be provided if this does not match with information filed with Secretary of State

- ☒ Comprehensive liability certificate of insurance (liquor liability must be included if serving beer, wine or liquor)
- ☒ Completed City Insurance Endorsement Form
- ☒ ~~Liquor license - NOTE: Extension of premise can be provided after outdoor dining area is installed (if applicable)~~
- ☒ Engineers estimate for the cost of removal of the outdoor dining area
- ☐ Security deposit in the amount of the engineer's estimate for the cost of removal of the outdoor dining area

Pending Council Approval

### ADDITIONAL ITEMS THAT MUST ACCOMPANY A PARKLET APPLICATION

- ☒ Detail drawings of the platform and barricade (Engineer's stamp and sign required)
- ☒ Letter of approval from building owner, homeowner's association (HOA) or community association
- ☒ Location of relocated parking meters (if applicable)
- ☐ Custom Traffic Plan (1:40 scale)/Traffic Plans per City of Long Beach Standard Traffic Control Plans – Section 300 (See Standard Practice for Traffic Control Plan)

Pending Council Approval

Pending Council Approval

### ITEMS THAT MUST ACCOMPANY A RENEWAL APPLICATION

- ☐ Previous permit or agreement
- ☐ Photos of existing conditions of the area
- ☐ Detail drawings of any modifications/changes being requested (if minor modifications)
- ☐ Comprehensive liability certificate of insurance (liquor liability must be included if serving beer, wine or liquor)
- ☐ Completed City Insurance Endorsement Form

### ITEMS THAT MUST ACCOMPANY A CHANGE OF OWNERSHIP

- ☐ All items required for a renewal application
- ☐ Completed Installation and Maintenance Agreement (IMA)
- ☐ Articles of incorporation/organization or other means to verify authority to sign IMA
- NOTE: Supporting documentation must be provided if this does not match with information filed with Secretary of State
- ☐ A letter from the previous owner relinquishing the security deposit to the new owner
- OR
- ☐ Engineers estimate for the cost of removal of the outdoor dining area
- ☐ Security deposit in the amount of the engineer's estimate for the cost of removal of the outdoor dining area

FEE (Office Use)	6.2% SURCHARGE	TOTAL FEE
\$	\$	\$

LLC-1

Articles of Organization  
of a Limited Liability Company (LLC)

201318710187

To form a limited liability company in California, you can fill out this form, and submit for filing along with:

- A \$70 filing fee.
- A separate, non-refundable \$15 service fee also must be included, if you drop off the completed form or document.

**Important!** LLCs in California may have to pay a minimum \$800 yearly tax to the California Franchise Tax Board. For more information, go to <https://www.ftb.ca.gov>.

LLCs may not provide "professional services," as defined by California Corporations Code sections 13401(a) and 13401.3.

Note: Before submitting the completed form, you should consult with a private attorney for advice about your specific business needs.

FILED

Secretary of State  
State of California

MAY 16 2013

100 This Space For Office Use Only

For questions about this form, go to [www.sos.ca.gov/business/be/filing-tips.htm](http://www.sos.ca.gov/business/be/filing-tips.htm).

## LLC Name

## ① AdR due LLC

Proposed LLC Name

The name must end with: "LLC," "L.L.C.," "Limited Liability Company," "Limited Liability Co.," "Ltd. Liability Co." or "Ltd. Liability Company," and may not include: "bank," "trust," "trustee," "incorporated," "inc.," "corporation," or "corp.," "insurer," or "insurance company." For general entity name requirements and restrictions, go to [www.sos.ca.gov/business/be/name-availability.htm](http://www.sos.ca.gov/business/be/name-availability.htm).

## Purpose

- ② The purpose of the limited liability company is to engage in any lawful act or activity for which a limited liability company may be organized under the Beverly-Killea Limited Liability Company Act.

## LLC Addresses

## ③ a. 4708 East Second Street

Long Beach

CA 90803

Initial Street Address of LLC

City (no abbreviations)

State Zip

b.

Initial Mailing Address of LLC, if different from 3a

City (no abbreviations)

State Zip

**Service of Process** (List a California resident or an active 1505 corporation in California that agrees to be your initial agent to accept service of process in case your LLC is sued. You may list any adult who lives in California. You may not list an LLC as the agent. Do not list an address if the agent is a 1505 corporation.)

## ④ a. Nader Davaei

Agent's Name

## b. 4000 Barranca Parkway, Suite 250

Irvine

CA 92604

Agent's Street Address (if agent is not a corporation)

City (no abbreviations)

State Zip

## Management (Check only one.)

- ⑤ The LLC will be managed by:

☐

One Manager


☒

More Than One Manager

☐

All Limited Liability Company Member(s)

This form must be signed by each organizer. If you need more space, attach extra pages that are 1-sided and on standard letter-sized paper (8 1/2" x 11"). All attachments are made part of these articles of organization.

  
Organizer - Sign here

Nader Davaei, Attorney at Law

Print your name here

Make check/money order payable to: Secretary of State

Upon filing, we will return one (1) uncertified copy of your filed document for free, and will certify the copy upon request and payment of a \$5 certification fee.

By Mail

Secretary of State  
Business Entities, P.O. Box 944260  
Sacramento, CA 94244-2600

Drop-Off

Secretary of State  
1500 11th Street, 3rd Floor  
Sacramento, CA 95814



I hereby certify that the foregoing transcript of \_\_\_\_\_ page(s) is a full, true and correct copy of the original record in the custody of the California Secretary of State's office.

MAY 17 2013

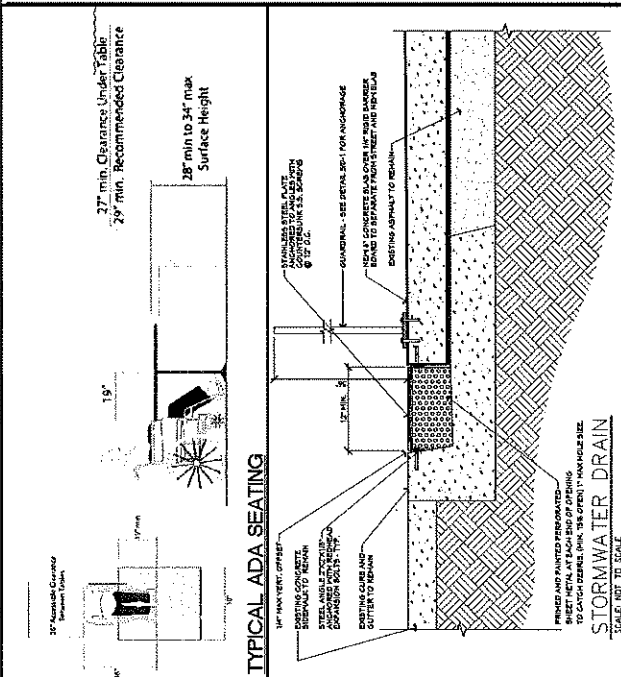
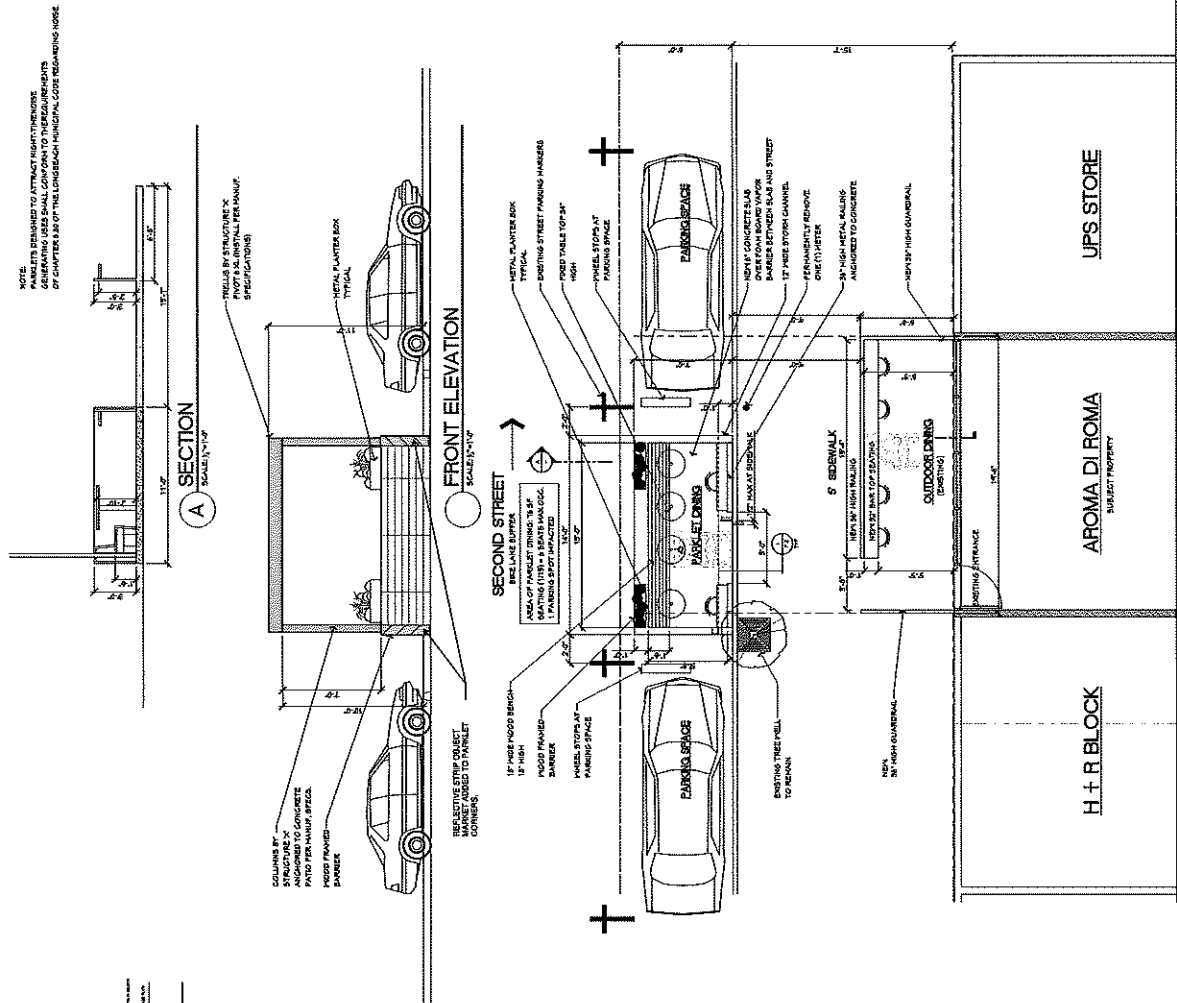
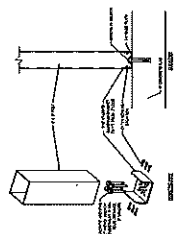
Date: \_\_\_\_\_

*Debra Bowen*

DEBRA BOWEN, Secretary of State

# Attachment A

PROJECT DATA	CONSULTANTS	PROJECT LEGEND	SITE PLAN NOTES	VICINITY MAP	SHEET INDEX
<p><b>PROJECT DATA</b></p> <p>PARKLET DINING AREA: 10,500 sq. ft. SEATING (113) - 7 SEATS MAX OCC. SECOND DINING AREA: 18,750 sq. ft. SEATING (113) - 7 SEATS MAX OCC.</p>	<p><b>CONSULTANTS</b></p> <p><b>ARCHITECTURAL:</b> GULIAN DESIGN, INC. 4700 E. SECOND STREET LONG BEACH, CA 90803 TEL: 562.434.6997 WWW.GULIANDSIGN.COM</p> <p><b>STRUCTURAL ENGINEERING:</b> ZAI ENGINEERING 4700 E. SECOND STREET LONG BEACH, CA 90803 CONTACT: SOUHEB SALAH (P/E) 562.434.6997</p>	<p><b>PROJECT LEGEND</b></p> <p>CLIENT: AROMA DI ROMA PROJECT ADDRESS: 4700 E. SECOND STREET, LONG BEACH, CA 90803</p> <p><b>LEGAL DESCRIPTION:</b> ARABIAN SPOTS 10/24/11/12/13/14/15/16/17/18/19/20/21/22/23/24/25/26/27/28/29/30/31/32/33/34/35/36/37/38/39/40/41/42/43/44/45/46/47/48/49/50/51/52/53/54/55/56/57/58/59/60/61/62/63/64/65/66/67/68/69/70/71/72/73/74/75/76/77/78/79/80/81/82/83/84/85/86/87/88/89/90/91/92/93/94/95/96/97/98/99/100/101/102/103/104/105/106/107/108/109/110/111/112/113/114/115/116/117/118/119/120/121/122/123/124/125/126/127/128/129/130/131/132/133/134/135/136/137/138/139/140/141/142/143/144/145/146/147/148/149/150/151/152/153/154/155/156/157/158/159/160/161/162/163/164/165/166/167/168/169/170/171/172/173/174/175/176/177/178/179/180/181/182/183/184/185/186/187/188/189/190/191/192/193/194/195/196/197/198/199/200/201/202/203/204/205/206/207/208/209/210/211/212/213/214/215/216/217/218/219/220/221/222/223/224/225/226/227/228/229/230/231/232/233/234/235/236/237/238/239/240/241/242/243/244/245/246/247/248/249/250/251/252/253/254/255/256/257/258/259/260/261/262/263/264/265/266/267/268/269/270/271/272/273/274/275/276/277/278/279/280/281/282/283/284/285/286/287/288/289/290/291/292/293/294/295/296/297/298/299/300/301/302/303/304/305/306/307/308/309/310/311/312/313/314/315/316/317/318/319/320/321/322/323/324/325/326/327/328/329/330/331/332/333/334/335/336/337/338/339/340/341/342/343/344/345/346/347/348/349/350/351/352/353/354/355/356/357/358/359/360/361/362/363/364/365/366/367/368/369/370/371/372/373/374/375/376/377/378/379/380/381/382/383/384/385/386/387/388/389/390/391/392/393/394/395/396/397/398/399/400/401/402/403/404/405/406/407/408/409/410/411/412/413/414/415/416/417/418/419/420/421/422/423/424/425/426/427/428/429/430/431/432/433/434/435/436/437/438/439/440/441/442/443/444/445/446/447/448/449/450/451/452/453/454/455/456/457/458/459/460/461/462/463/464/465/466/467/468/469/470/471/472/473/474/475/476/477/478/479/480/481/482/483/484/485/486/487/488/489/490/491/492/493/494/495/496/497/498/499/500/501/502/503/504/505/506/507/508/509/510/511/512/513/514/515/516/517/518/519/520/521/522/523/524/525/526/527/528/529/530/531/532/533/534/535/536/537/538/539/540/541/542/543/544/545/546/547/548/549/550/551/552/553/554/555/556/557/558/559/560/561/562/563/564/565/566/567/568/569/570/571/572/573/574/575/576/577/578/579/580/581/582/583/584/585/586/587/588/589/590/591/592/593/594/595/596/597/598/599/600/601/602/603/604/605/606/607/608/609/610/611/612/613/614/615/616/617/618/619/620/621/622/623/624/625/626/627/628/629/630/631/632/633/634/635/636/637/638/639/640/641/642/643/644/645/646/647/648/649/650/651/652/653/654/655/656/657/658/659/660/661/662/663/664/665/666/667/668/669/670/671/672/673/674/675/676/677/678/679/680/681/682/683/684/685/686/687/688/689/690/691/692/693/694/695/696/697/698/699/700/701/702/703/704/705/706/707/708/709/710/711/712/713/714/715/716/717/718/719/720/721/722/723/724/725/726/727/728/729/730/731/732/733/734/735/736/737/738/739/740/741/742/743/744/745/746/747/748/749/750/751/752/753/754/755/756/757/758/759/760/761/762/763/764/765/766/767/768/769/770/771/772/773/774/775/776/777/778/779/780/781/782/783/784/785/786/787/788/789/790/791/792/793/794/795/796/797/798/799/800/801/802/803/804/805/806/807/808/809/810/811/812/813/814/815/816/817/818/819/820/821/822/823/824/825/826/827/828/829/830/831/832/833/834/835/836/837/838/839/840/841/842/843/844/845/846/847/848/849/850/851/852/853/854/855/856/857/858/859/860/861/862/863/864/865/866/867/868/869/870/871/872/873/874/875/876/877/878/879/880/881/882/883/884/885/886/887/888/889/890/891/892/893/894/895/896/897/898/899/900/901/902/903/904/905/906/907/908/909/910/911/912/913/914/915/916/917/918/919/920/921/922/923/924/925/926/927/928/929/930/931/932/933/934/935/936/937/938/939/940/941/942/943/944/945/946/947/948/949/950/951/952/953/954/955/956/957/958/959/960/961/962/963/964/965/966/967/968/969/970/971/972/973/974/975/976/977/978/979/980/981/982/983/984/985/986/987/988/989/990/991/992/993/994/995/996/997/998/999/1000/1001/1002/1003/1004/1005/1006/1007/1008/1009/1010/1011/1012/1013/1014/1015/1016/1017/1018/1019/1020/1021/1022/1023/1024/1025/1026/1027/1028/1029/1030/1031/1032/1033/1034/1035/1036/1037/1038/1039/1040/1041/1042/1043/1044/1045/1046/1047/1048/1049/1050/1051/1052/1053/1054/1055/1056/1057/1058/1059/1060/1061/1062/1063/1064/1065/1066/1067/1068/1069/1070/1071/1072/1073/1074/1075/1076/1077/1078/1079/1080/1081/1082/1083/1084/1085/1086/1087/1088/1089/1090/1091/1092/1093/1094/1095/1096/1097/1098/1099/1100/1101/1102/1103/1104/1105/1106/1107/1108/1109/1110/1111/1112/1113/1114/1115/1116/1117/1118/1119/1120/1121/1122/1123/1124/1125/1126/1127/1128/1129/1130/1131/1132/1133/1134/1135/1136/1137/1138/1139/1140/1141/1142/1143/1144/1145/1146/1147/1148/1149/1150/1151/1152/1153/1154/1155/1156/1157/1158/1159/1160/1161/1162/1163/1164/1165/1166/1167/1168/1169/1170/1171/1172/1173/1174/1175/1176/1177/1178/1179/1180/1181/1182/1183/1184/1185/1186/1187/1188/1189/1190/1191/1192/1193/1194/1195/1196/1197/1198/1199/1200/1201/1202/1203/1204/1205/1206/1207/1208/1209/1210/1211/1212/1213/1214/1215/1216/1217/1218/1219/1220/1221/1222/1223/1224/12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**List of Approved Furnishings and Accessories**  
(Attachment to Public Walkways Occupancy Permit for Sidewalk Dining & Parklet Purposes)

**Restaurant:** Aroma Di Roma

**Permittee:** Tim Terrell

**Address:** 4708 East 2<sup>nd</sup> Street

  X   Tables  
number:   7  

  X   Chairs  
number:   8  

       Umbrella(s)  
height & number:

       Heater(s)  
height & number:

       Menu board

       Waiter station

       Planters for trees or other green scaping

       Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

       We intend to make occasional use of the permit area for live or recorded entertainment  
(Note: A separate entertainment permit is required).

**The following are prohibited:**

- canopies (ground supported)
- television monitors
- Any other loose furniture not shown on the approved floor plan

**Manuel Salgado**

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**From:** Melinda Cotton [REDACTED]  
**Sent:** Thursday, January 4, 2024 1:34 PM  
**To:** PW-Parklets  
**Cc:** Council District 3  
**Subject:** Oppose Parklet for Aroma Di Roma, Request Council Hearing - Opposition Statement required by Jan. 6, 2024)  
**Attachments:** Aroma Di Roma 30 Day Public Notice Due Jan 6th 2024.pdf

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-EXTERNAL-

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Aroma di Roma is just a block and a half from our house, It already has outdoor dining. There are numerous problems with its request for a Permanent Parklet .. and the entire prospect of permanent Parklets in the 2<sup>nd</sup> Street business district.

The 'Site Plan' for the Aroma Di Roma Parklet violates the requirements of the Parklet Ordinance by crossing over the Property Line of the neighboring retail. The rules state: "A parklet should be sited entirely in front of the applicant's place of business."

The photos I submitted to the Zoning Administrator also show that Aroma Di Roma violates existing "Sidewalk Dining" requirements by placing customer tables **outside** its fenced in sidewalk dining railings. Tables and chairs are placed freely on the sidewalk in front of the H&R Block store on the West and the UPS Store on the East. These violations of current City Public Works rules have not been enforced by the City.

There are numerous problems with this and the dozens of other 2<sup>nd</sup> St. Permanent Parklet applications already in the works and expected. The Shore is heavily trafficked by vehicles and pedestrians, the street lanes and sidewalks are narrow – Bike and scooter riders and skate boarders are justifiably fearful of riding on the street, and invade the sidewalks frightening the elderly, disabled, dog owners, parents with young children and pushing strollers. This will only get worse with more Parklets.

Bus Stops are being taken over by Delivery Truck Drivers of all types serving bars, restaurants and other businesses. Potential overnight and morning deliveries to 2<sup>nd</sup> Street businesses will be worsened with Parklets blocking access. The Curb Management Study promised last spring never appeared.

And all of these Parklet difficulties were studied by the Belmont Shore Parking and Business Improvement Commission in 2012 when George's Greek restaurant asked to take over two metered parking spaces for a Parklet. The Commission itself, the Business Association's Executive Director, restaurant and retail business owners, including now BSBA President Kurt Schneider said that Permanent Parklets should not be allowed on 2<sup>nd</sup> Street.. and the problems they raised then have gotten even more serious.

Respectfully submitted,  
Melinda Cotton

**Manuel Salgado**

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**From:** [REDACTED]  
**Sent:** Thursday, January 4, 2024 1:56 PM  
**To:** PW-Parklets; Melinda Cotton  
**Cc:** Council District 3  
**Subject:** Re: Oppose Parklet for Aroma Di Roma, Request Council Hearing - Opposition Statement required by Jan. 6, 2024)

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-EXTERNAL-

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I agree with all the comments made by Melinda Cotton.

Although I no longer live in Belmont Shore, I grew up there and in Alhambra Heights. I once enjoyed shopping and dining in the Shore, but no longer. It is impossible to find a parking place within walking distance of most establishments. I enjoy outdoor dining, especially during Covid, but not in the street with toxic fumes and the possibility of being run over. If restaurant owners wish to add outdoor dining, it should be on their property, not the public right of way. Please deny any further taking of public land for private gain.

Sincerely,  
Ann Cantrell

On Thursday, January 4, 2024 at 01:34:21 PM PST, Melinda Cotton [REDACTED] wrote:

Aroma di Roma is just a block and a half from our house, It already has outdoor dining. There are numerous problems with its request for a Permanent Parklet .. and the entire prospect of permanent Parklets in the 2<sup>nd</sup> Street business district.

The 'Site Plan' for the Aroma Di Roma Parklet violates the requirements of the Parklet Ordinance by crossing over the Property Line of the neighboring retail. The rules state: "A parklet should be sited entirely in front of the applicant's place of business."

The photos I submitted to the Zoning Administrator also show that Aroma Di Roma violates existing "Sidewalk Dining" requirements by placing customer tables **outside** its fenced in sidewalk dining railings. Tables and chairs are placed freely on the sidewalk in front of the H&R Block store on the West and the UPS Store on the East. These violations of current City Public Works rules have not been enforced by the City.

## Attachment C

Page 4 of 8

There are numerous problems with this and the dozens of other 2<sup>nd</sup> St. Permanent Parklet applications already in the works and expected. The Shore is heavily trafficked by vehicles and pedestrians, the street lanes and sidewalks are narrow – Bike and scooter riders and skate boarders are justifiably fearful of riding on the street, and invade the sidewalks frightening the elderly, disabled, dog owners, parents with young children and pushing strollers. This will only get worse with more Parklets.

Bus Stops are being taken over by Delivery Truck Drivers of all types serving bars, restaurants and other businesses. Potential overnight and morning deliveries to 2<sup>nd</sup> Street businesses will be worsened with Parklets blocking access. The Curb Management Study promised last spring never appeared.

And all of these Parklet difficulties were studied by the Belmont Shore Parking and Business Improvement Commission in 2012 when George's Greek restaurant asked to take over two metered parking spaces for a Parklet. The Commission itself, the Business Association's Executive Director, restaurant and retail business owners, including now BSBA President Kurt Schneiter said that Permanent Parklets should not be allowed on 2<sup>nd</sup> Street.. and the problems they raised then have gotten even more serious.

Respectfully submitted,  
Melinda Cotton

**Manuel Salgado**

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**From:** Anne Proffit [REDACTED]  
**Sent:** Thursday, January 4, 2024 2:12 PM  
**To:** PW-Parklets; Council District 3  
**Subject:** No Aroma di Roma permanent parklet

---

**-EXTERNAL-**

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For more than 30 years I lived in the Shore and Belmont Heights area. It was difficult then and even more so now to find a parking space and to navigate the sidewalks in Belmont Shore. Sidewalk dining during the pandemic was a necessity; it isn't any longer.

If there is sidewalk dining, it **MUST** be contained within the parameters of the business and not take over a neighboring retail or dining establishment, but it's apparent the city has zero interest in enforcing these laws.

Melinda Cotton sent you a letter opposing this parklet. I agree with every single statement she made and am cutting/pasing her letter so you can review it yet another time.

I currently live downtown - I moved to LB i 1975 after the first F5000 race here so understand more about this city than likely any on this commission and certainly anyone on council. 2nd St needs to be walkable; you've made that nigh on impossible and this permanent parklet would add to the problem.

Just say no and keep 2nd St quaint. Keep it walkable and safe. That won't be the case with more parakeets and, quite frankly, I have little or no interest in coming to the Shore any longer. It's not as much of a disaster as DTLB but it's getting there. I take my money to Orange County where I'm not ripped off with 10.25% sales tax for special interests, pet projects and unnecessary "repairs."

Anne Proffit  
140 Linden Ave, 90802

Aroma di Roma is just a block and a half from our house, It already has outdoor dining. There are numerous problems with its request for a Permanent Parklet .. and the entire prospect of permanent Parklets in the 2<sup>nd</sup> Street business district.

The 'Site Plan' for the Aroma Di Roma Parklet violates the requirements of the Parklet Ordinance by crossing over the Property Line of the neighboring retail. The rules state: "A parklet should be sited entirely in front of the applicant's place of business."

The photos I submitted to the Zoning Administrator also show that Aroma Di Roma violates existing "Sidewalk Dining" requirements by placing customer tables **outside** its fenced in sidewalk dining railings. Tables and chairs are placed freely on the sidewalk in front of the H&R Block store on the West and the UPS Store on the East. These violations of current City Public Works rules have not been enforced by the City.

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Respectfully submitted,  
Melinda Cotton

**Manuel Salgado**

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**From:** Glennis Dolce [REDACTED]  
**Sent:** Thursday, January 4, 2024 1:56 PM  
**To:** PW-Parklets; Council District 3  
**Cc:** Melinda Cotton  
**Subject:** Re: Oppose Parklet for Aroma Di Roma, Request Council Hearing - Opposition Statement required by Jan. 6, 2024)

---

-EXTERNAL-

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Dear Leaders,

Please listen to residents in the affected area on this parklet request and at the very least request a Council Hearing so the full council and the public can hear the considered opposition to this request.

It would be great if already placed rules were abided by and enforced!

Thank you,

Glennis Dolce

On Jan 4, 2024, at 1:34 PM, Melinda Cotton [REDACTED]

Aroma di Roma is just a block and a half from our house, It already has outdoor dining. There are numerous problems with its request for a Permanent Parklet .. and the entire prospect of permanent Parklets in the 2<sup>nd</sup> Street business district.

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Respectfully submitted,  
Melinda Cotton

<Aroma Di Roma 30 Day Public Notice Due Jan 6th 2024.pdf>

# Attachment D

Aroma Di Roma Stakeholder Reviewer List			
Stakeholder	Department	Comment	
Water Service Counter	Long Beach Water	No Comments	
Dennis Santos	Long Beach Water	No Comments	
Heather Van Wijk	City Manager's Office	No Comments	
Daryl Gee	Superintendent- Traffic Operations	Parking meters should be removed by Traffic Operations, call 562-570-3265 for service, 48 hours notice is required.	
Alexis Oropeza	Planning Officer Development Services	No Comments	
Alison Spindler-Ruiz	Planning Bureau Manager Development Services	No Comments	
Keith Hoey	City Engineer Public Works	No Comments	
Rachel Junken	Transportation Planner 3 Public Works	No Comments	
Ricardo Light	Transportation Planner 1 Public Works	No Comments	
Paul Van Dyk	City Traffic Engineer Public Works	It is required that the business fully occupy the parking stall that is mostly in front of their building, in lieu of encroaching over two parking spaces.	
Fern Nuevo	Assistant to the City Manager	No Comments	
Bret Anderson	Deputy Fire Marshal Fire Department	No Comments	
Bradley Thomas	Environmental Health Specialist	No Comments	
Cynthia de la Torre	Planner Development Services	No Comments	
Marilyn Surakus	Project Development Manager Public Works	No Comments	
George Ker	Senior Civil Engineer Public Works	No Comments	
LB Gas Developer Projects	Long Beach Utility - Energy Resources	No Comments	
Logan Khy	Engineering Technician Energy Resources	no conflicts with LBU gas facilities. LBU has no objections to the issuance of this parklet permit.	
Monica Cardenas	Environmental Health Specialist Health & Human Services	No Comments	
Jorge Godinez	Special Projects Officer Public Works	No Comments	
Louis Robinson	Principal Construction Inspector Public Works	No Comments	
Raul Martinez	Mechanical Engineer Energy Resources	No Comments	
Mikki Popovich	Construction Inspector Public Works	No Comments	
Diko Melkonian	Environmental Services Manager Public Works	No Comments	
J. Scott	Long Beach Transit	No Comments	
C. Mackechnie	Long Beach Transit	No Comments	
S. Hsiao	Long Beach Transit	No Comments	
A. Phung	Long Beach Transit	No Comments	
K. Le	Long Beach Transit	No Comments	

# Attachment D

Daniel S. D.	Long Beach Metro	No Comments
Krizty Kiger	Long Beach Police - Long Beach Police Department	No Comments
Paul Baum	Police Lieutenant - Long Beach Police Department	No Comments
James Mondragon	Police Sergeant - Long Beach Police Department	No Comments
Connor Lock	Chief Of Staff - Council Office District	No Comments
Mia Hernandez	Legislative Aide - Council Office District	No Comments
Rahul Sen	Legislative Aide - Council Office District	No Comments
Bill Pittman	Senior Engineering Technician II - Public Works	No Comments
Pablo Leon	Capital Projects Coordinator 4 - Public Works	No Comments
Stephen Figueira	Civil Engineer	Add reflective markings on the corners of the parklet

## Attachment E

**Manuel Salgado**

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**To:** Krizty Kiger  
**Subject:** RE: Requesting police statistics for City Council consideration

**From:** Krizty Kiger <Krizty.Kiger@longbeach.gov>  
**Sent:** Thursday, January 25, 2024 6:38 AM  
**To:** Manuel Salgado <Manuel.Salgado@longbeach.gov>  
**Subject:** RE: Requesting police statistics for City Council consideration

Good morning,

I ran calls for service from 1/23/23-1/23/24 at this location.

1. Aroma di Aroma

- There were four calls for service that are attributed to the business. An audible burglar alarm, Petty theft, Unwelcome Guest, and an Assault with a deadly weapon. On the Assault, a random intoxicated person walking on the sidewalk hit a patron of the coffee shop.

## ***NOTICE OF FINAL LOCAL ACTION***

**Application No.:** 2307-24 (LCDP23-043)

**Project Location:** Public right-of-way abutting 4708 E. 2<sup>nd</sup> St.

**Applicant:** Edward Gulian  
5855 E Naples Plaza #212  
Long Beach, CA 90803

**Permit(s) Requested:** Local Coastal Development Permit

**Project Description:** A Local Coastal Development Permit (LCDP) for the establishment of a permanent parklet (98 square feet) within a portion of the public right-of-way currently designated for one (1) on-street parking space, abutting a cafe at 4708 E 2nd Street in the Neighborhood Pedestrian (CNP) Zoning District in Area D of the Coastal Zone (District 3).

**Action was taken by the:** Zoning Administrator on:  
November 13, 2023

**Decision:** Conditionally Approved

**Action is final on:** November 27, 2023

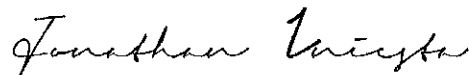
This project **IS** in the Coastal Zone and **IS NOT** appealable to the Coastal Commission.

*"If you challenge the action in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or issues raised via written correspondence delivered to the (public entity conducting the hearing) at or prior to the public hearing."*

**See other side for City of Long Beach and California Coastal Commission appeal procedures and time limits.**



Scott Kinsey, AICP  
Planner V for Zoning Administrator



Jonathan Iniesta, Planner  
Phone No.: (562) 570-6922

### **APPEALS TO THE CITY PLANNING COMMISSION AND/OR TO THE CITY COUNCIL**

- A. Any aggrieved person may appeal a decision on a project that required a public hearing.
- B. An appeal must be filed within ten (10) calendar days after decision.
- C. An appeal shall be filed with Long Beach Community Development on a form provided by that Department with the appropriate filing fee.
- D. A public hearing on an appeal shall be held within sixty (60) calendar days after Long Beach Community Development receives a completed appeal form or after the City Clerk receives the appeal from Long Beach Community Development.
- E. A notice of the public hearing on the appeal shall be mailed by Long Beach Community Development to the applicant, all persons entitled to mailed notice, and any known aggrieved person not less than fourteen (14) calendar days prior to the hearing.
- F. The Planning Commission shall have jurisdiction on appeals from the decisions of the Current Planning Officer and the City Council shall have jurisdiction on appeals from the Planning Commission.
- G. Except for appeals to the Coastal Commission for projects located seaward of the appealable area boundary and appeals to the City Council of local coastal development permits on developments regulated under the City's Oil Code, there shall be no further appeals after a decision on an appeal.
- H. You are hereby provided notice that the time within which judicial review of the herein reported decision must be sought is governed by Section 1094.6 of the California Code of Civil Procedure.

### **APPEALS TO THE COASTAL COMMISSION**

All actions on local coastal development permits seaward of the appealable area boundary may be appealed by any aggrieved person to the Coastal Commission according to the procedures of the Coastal Commission, provided that all local appeals have been exhausted and no fee was charged the appellant for such appeal, by filing such appeal at the Coastal Commission offices, 301 E. Ocean Blvd., Suite 300, Long Beach, CA 90802.

**LONG BEACH COMMUNITY DEVELOPMENT**  
411 W. Ocean Blvd., 3<sup>rd</sup> Floor  
Long Beach, CA 90802

# Conditions of Approval Acknowledgement

November 13, 2023

Application No.: 2307-24 (LCDP23-043)

Project address: Public right-of-way abutting 4708 E 2<sup>nd</sup> Street

Edward Gulian  
5855 E Naples Plaza #212  
Long Beach, CA 90803

Dear Applicant:

Please have the owner(s) of the property sign this document. It is vital to your project that this form be returned promptly to the project planner so that it can be placed in the case file and you can initiate the plan review process. Please feel free to make a copy for your files.

**"We have read the attached Conditions of Approval and will comply with all such conditions. I realize that violation of any of the conditions is cause for revocation of the approval. I also realize that the approval is based on specific building plans, as indicated in the Conditions of Approval, and that any deviation from these plans without prior written approval from the Site Plan Review Committee will result in denial of final construction approval until such time that the construction is restored to the approved design. Finally, I will notify all architects, designers, contractors, sub-contractors employed by me, and I will notify any successors in interest of all these conditions and of this acknowledgement."**

\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner's Signature

\_\_\_\_\_  
Date

**LOCAL COASTAL DEVELOPMENT PERMIT  
CONDITIONS OF APPROVAL**

**Public Right-of-Way Abutting 4708 E. 2<sup>nd</sup> St.**

**Application No. 2307-24 (LCDP23-043)**

**November 13, 2023 (Zoning Administrator)**

**Special Conditions:**

1. This approval is for a Local Coastal Development Permit (LCDP) for a permanent parklet (98 square feet) within a portion of the public right-of-way, currently designated for one (1) on-street parking space, abutting a cafe at 4708 E. 2nd St. in the CNP zoning district, subject to Chapter 14.15, Parklets, of the Long Beach Municipal Code, as shown on the approved plans found in the project file and as amended herein.
2. All required local and state permits shall be acquired including, but not limited to, a renewable encroachment permit issued by the Department of Public Works as outlined in Chapter 14.15 of the Long Beach Municipal Code, prior to operation of the parklet.
3. Failure to maintain an active and paid encroachment permit from the Department of Public Works shall be grounds for revocation of this Local Coastal Development Permit.
4. Upon termination of this permit, whether by revocation or otherwise, the permittee shall remove all installations authorized by this permit.
5. This entitlement approval (Local Coastal Development Permit) shall remain valid for the duration of the Permittee's business and does not run in perpetuity with the land. A change of business operator shall require a subsequent application for a new Local Coastal Development Permit to maintain the parklet.
6. The parklet shall meet the guidelines and regulations set forth by Long Beach Public Works and as outlined in Chapter 14.15 of the Long Beach Municipal Code, including but not limited to, operations, maintenance, and public access.
  - a. All public sidewalk areas abutting the parklet and the parklet area shall be maintained in conformance with the access and clearance requirements of the Americans with Disabilities Act (ADA).
7. Prior to the operation of the outdoor dining area within the public parklet subject to this permit, a sign shall be installed on the railing of the dining area indicating the public access requirements of the parklet permit issued by the Department of Public Works. The sign shall be subject to approval by the Director of Public Works, or designee, and shall remain onsite at all times. The final sign shall include, at a minimum, the following information:

- a. The sign shall indicate that no purchase from the abutting business is necessary to use the public parklet.
  - b. The sign shall include a phone number for the Department of Public Works for reporting non-compliance with the Local Coastal Development Permit conditions and/or the parklet permit.
8. The operator shall actively discourage the locking of bicycles or leashing of pets on the railing of the parklet dining area. Signage shall be installed on the parklet railing clearly prohibiting the locking of bicycles or leashed pets on the guardrail.
9. The parklet shall be maintained in conformance with the final approved plans.
10. Any expansion of the parklet shall require approval of an application for a modification to this Local Coastal Development Permit.
11. No additional installations or other accessories and devices may be installed in the parklet unless approved herein.
12. The proposed trellis shall be entirely within the limits of the parklet and shall not extend over the public right-of-way that is used for vehicles, pedestrians, or bicyclists.
13. Any outdoor ambient music shall meet the decibel range and hours of use as stipulated by the local noise ordinance, Chapter 8.80, LBMC.
14. There shall be no standing of persons in the parklet area.
15. Prior to the operation of the outdoor dining area, the business operator shall provide a transportation demand management (TDM) plan, to the satisfaction of the Director of Community Development, that includes a menu of strategies to assist in multimodal transportation options for employees and patrons, which include, but are not limited to:
  - a. Promote the use of public transportation and offer reimbursement of bus fares incurred to and from the workplace on scheduled shifts days.
  - b. Organize to the extent feasible a carpool program for employees and schedule shifts to benefit this program.
  - c. Provide communal bicycles and/or company vehicle for employee use. This may include a company vehicle that can provide employee transportation during inclement weather.
  - d. The permittee shall work with the Department of Public Works to request additional bike racks.

16. The abutting business shall diligently manage deliveries to avoid obstructions to the public street, and shall require deliveries to be made along the rear public alley to the greatest extent feasible. The rear building elevation shall maintain one of the following to encourage deliveries at the rear: 1) signage to contact the business manager when a delivery truck cannot find a drop-off location outside the street public right-of-way or 2) a delivery lockbox to receive deliveries outside of business operating hours.
17. Security cameras shall be installed and maintained in good operating order to ensure monitoring of the outdoor patio.
18. The parklet shall be open to the public. Hours of dining service for the abutting café/restaurant in the parklet shall be as follows:
  - a. Monday – Sunday – 5:30 am 9:00 pm
19. Noise levels emanating from the project's outdoor dining areas shall not exceed applicable noise standards specified in Long Beach Municipal Code Section 8.80.15 – Exterior Noise Limits.
20. The operator shall clean the permit area and the immediate vicinity of trash and debris generated from the parklet area on a daily basis.
21. There shall be no exterior advertising or signage of any kind in the parklet, including but not limited to advertising directed to or visible from the exterior of the establishment, promoting or indicating the availability of beer, wine or other alcoholic beverages.
22. The operator shall maintain full compliance with all applicable laws, Alcohol Beverage Control laws/licensing, ordinances, and these conditions of approval. In the event of a conflict between the requirements of this permit, Local Coastal Development Permit, Long Beach Municipal Code, or Alcoholic Beverage Control license, the more stringent regulation shall apply.
23. The Permittee is hereby advised that sea level rise could potentially cause physical hazards, such as beach erosion, flooding, and saltwater intrusion upon the subject property. This condition of approval serves in an advisory capacity and does not constitute a vulnerability assessment. The Permittee is encouraged to include adaptive capacity in development with measures such as waterproofing, flood shields, watertight doors, moveable flood walls, partitions, and other floodproofing techniques.
24. During construction, the Permittee shall implement Best Management Practices construction methods to minimize water runoff and debris in accordance with all applicable state, regional, and local requirements. All best management practices

(BMPs) shown on plans, including debris screens, shall be installed on the final parklet and maintained for the duration of the parklet installation.

25. No trees within the public right-of-way shall be trimmed or removed as part of the scope of work approved by this Local Coastal Development Permit.
26. If initial construction activities take place during the bird nesting season (January through September), a nesting bird survey should be performed by a qualified biologist within three days of such activities to determine the presence/absence, location, and status of any active nests on-site or within 100 feet of the site. The findings of the survey should be summarized in a report to be submitted to the City of Long Beach prior to undertaking construction activities at the site.
  - a. If nesting birds are found on-site, a construction buffer of 500 feet for nesting raptors or threatened or endangered species and 100 feet of all other nesting birds should be implemented around the active nests and demarcated with fencing or flagging. Nests should be monitored at a minimum of once per week by the qualified biologist until it has been determined that the nest is no longer being used by either the young or adults. No ground disturbance should occur within this buffer until the qualified biologist confirms that the breeding/nesting is completed, and all the young have fledged. If project activities must occur within the buffer, they should be conducted at the discretion of the qualified biologist.
  - b. If no nesting birds are observed during pre-construction surveys, no further actions would be necessary.

**Standard Conditions:**

27. This permit and all development rights hereunder shall terminate three years from the effective date of this permit unless construction is commenced, or a time extension is granted, based on a written and approved request submitted prior to the expiration of the three-year period as provided in Section 21.21.406 of the Long Beach Municipal Code.
28. This permit shall be invalid if the owner(s) and/or Permittee(s) have failed to return written acknowledgment of their acceptance of the conditions of approval on the *Conditions of Approval Acknowledgment Form* supplied by the Planning Bureau. This acknowledgment must be submitted within 30 days from the effective date of approval (final action date or, if in the appealable area of the Coastal Zone, 21 days after the local final action date). Prior to the issuance of a building permit, the Permittee shall submit a revised set of plans reflecting all of the design changes, if any, set forth in the conditions of approval to the satisfaction of the Zoning Administrator.

29. If, for any reason, there is a violation of any of the conditions of this permit or if the use/operation is found to be detrimental to the surrounding community, including public health, safety or general welfare, environmental quality or quality of life, such shall cause the City to initiate revocation and termination procedures of all rights granted herewith.
30. In the event of a transfer of ownership of the property or business involved in this application, the new owner shall be fully informed of the permitted use and development of said property as set forth by this permit together with all conditions, which are a part thereof. These specific requirements must be recorded with all title conveyance documents at the time of closing escrow.
31. All conditions of approval must be printed verbatim on all plans submitted for plan review to the Planning and Building Bureaus. These conditions must be printed on the site plan or a subsequent reference page.
32. All plans submitted for plan review must explicitly call out and describe all materials, textures, and colors approved by the Zoning Administrator. No substantial changes shall be made without prior written approval of the Zoning Administrator.
33. The Director of Community Development is authorized to make minor modifications to the approved design plans or to any of the conditions of approval if such modifications shall not significantly change/alter the approved design/project. Any major modifications shall be reviewed by the Zoning Administrator.
34. Site development, including landscaping, shall conform to the approved plans on file in the Community Development Department. At least one set of approved plans containing Planning, Historic Preservation, Building, Fire, and, if applicable, Redevelopment and Health Department stamps shall be maintained at the job site, at all times for reference purposes during construction and final inspection.
35. All landscaped areas must be maintained in a neat and healthy condition. Any dying or dead plant materials must be replaced with the minimum size and height plant(s) required by Chapter 21.42 (Landscaping) of the Zoning Regulations. At the discretion of City officials, a yearly inspection shall be conducted to verify that all irrigation systems are working properly and that the landscaping is in good healthy condition. The property owner shall reimburse the City for the inspection cost as per the special building inspection specifications established by the City Council.
36. The property shall be developed and maintained in a neat, quiet, and orderly condition and operated in a manner so as not to be detrimental to adjacent properties and occupants. This shall encompass the maintenance of exterior

facades of the building, designated parking areas serving the use, fences, and the perimeter of the site (including all public parkways).

37. Any graffiti found on site must be removed within 24 hours of its appearance.
38. All structures and construction shall conform to the Long Beach Building Code requirements. Notwithstanding this subject permit, all other required permits from the Building Bureau must be secured.
39. Separate building permits are required for fences, retaining walls, and flagpoles.
40. Approval of this development project is expressly conditioned upon payment (prior to building permit issuance or prior to Certificate of Occupancy, as specified in the applicable Ordinance or Resolution for the specific fee) of impact fees, connection fees, and other similar fees based upon additional facilities needed to accommodate new development at established City service level standards, including, but not limited to, sewer capacity charges, Park Fees and Transportation Impact Fees.
41. The Permittee shall file a separate plan check submittal to the Long Beach Fire Department for their review and approval prior to the issuance of a building permit.
42. Demolition, site preparation, and construction activities are limited to the following (except for the pouring of concrete which may occur as needed):
  - a. Weekdays: 7:00 a.m. to 7:00 p.m.;
  - b. Saturday: 9:00 a.m. - 6:00 p.m.; and
  - c. Sundays and Federal Holidays: not permitted
43. Any off-site improvements found to be damaged shall be replaced to the satisfaction of the Director of Public Works.
44. All unused curb cuts shall be replaced with full height curb, gutter, and sidewalk and shall be reviewed, approved, and constructed to the specifications of the Director of Public Works.
45. As a condition of any City approval, the Applicant shall defend, indemnify, and hold harmless the City and its agents, officers, and employees from any claim, action, or proceeding against the City or its agents, officers, and employees to attack, set aside, void, or annul the approval of the City concerning the processing of the proposal/entitlement or any action relating to, or arising out of, such approval. At the discretion of the City and with the approval of the City Attorney, a deposit of funds by the Applicant may be required in an amount sufficient to cover any anticipated litigation costs and staff time required as a result of litigation activity.

## **LEVINE ACT DISCLOSURE STATEMENT**

California Government Code Section 84308, commonly referred to as the "Levine Act," prohibits any Long Beach City Councilmember, the Mayor, and Commissioner ("City Officer") from participating in any action related to a proceeding if they receive any political contributions totaling more than \$250 within the previous twelve months, while a proceeding is pending, and for 12 months following the date a final decision in a proceeding concerning a license, permit, entitlement, franchise or, contract (collectively "license, permit, or contract") has been made, from the person or company awarded the said license or contract. The Levine Act also requires a City Officer that has received such a contribution to disclose the contribution on the record of the proceeding.

City Officers are listed at the following sites:

- The Mayor and Councilmembers - <https://www.longbeach.gov/officials/>
- Harbor Commissioners - <https://polb.com/commission>
- Water Commissioners - <https://lbwater.org/about-us/current-water-commissioners/>
- Planning Commissioners - <https://www.longbeach.gov/mayor/action/commissions/>
- Parks and Recreation Commissioners - <https://www.longbeach.gov/mayor/action/commissions/>
- Board of Examiners, Appeals, and Condemnation - <https://www.longbeach.gov/mayor/action/commissions/>
- Cultural Heritage Commission - <https://www.longbeach.gov/mayor/action/commissions/>
- Long Beach Community Investment Company - <https://www.longbeach.gov/lbds/hn/lbcic/>

**Proposers are responsible for accessing these links to review the names prior to answering the following questions.**

1. Have you or your company, or any agent on behalf of you or your company, made any political contributions of more than \$250 to any City Officer in the 12 months preceding the date of the submission of your proposals or the anticipated date of any City Council, Board, or Commission action related to this license, permit, or contract?

☐ YES

☒ NO

If yes, please identify the City Officer(s):

2. Do you or your company, or any agency on behalf of you or your company, anticipate or plan to make any political contribution of more than \$250 to any City Officer in the 12 months following any City Council, Board, or Commission action related to this license, permit, or contract?

☐ YES

☒ NO

If yes, please identify the City Officer(s):

Answering yes to either of the two questions above does not preclude the City of Long Beach from awarding a license, permit, or contract to your firm or any taking any subsequent action related to the said license, permit, or contract. It does, however, preclude the identified City Officers from participating in any actions related to this license, permit, or contract.

2/29/2024

Date



Signature of authorized individual

**Tim Terrell**

Type or write name of authorized individual

**ADR DUE LLC dba Aroma di Roma**

Type or write name of company