

May 13, 2025

Honorable Mayor and City Council
City of Long Beach
California

RECOMMENDATION:

Recommendation to authorize the City Manager, or designee, to execute all documents necessary to amend Contract No. 35554 with SWS2 (Ryte Pros), of Cypress, CA, Contract No. 35625 with ConvergeOne, of Bloomington, MN, Contract No. 35627 with Cask NX LLC., of San Diego, CA, Contract No. 35854 with Talent & Acquisition (Stand 8), of Long Beach, CA, and Contract No. 36184 with Commercial Programming Systems, Inc., of Studio City, CA, for providing as-needed professional and technical services for system analysis, development, implementation, project management, and technical support for information technology projects and systems, to increase the aggregate contract amount by \$9,000,000, for a total revised aggregate contract amount not to exceed \$45,360,000, and extend the terms of the contracts by twelve months. (Citywide)

DISCUSSION

City Council approval is requested to amend Contract No. 35554 with SWS2 (Ryte Pros), Contract No. 35625 with ConvergeOne, Contract No. 35627 with Cask NX LLC., Contract No. 35854 with Talent & Acquisition (Stand 8), and Contract No. 36184 with Commercial Programming Systems, Inc. to continue providing as-needed professional and technical services from private sector firms on an as-needed basis to assist in upgrading, replacing, implementing, enhancing, and/or troubleshooting technology information and communications systems.

At its meeting on June 9, 2020, the City Council awarded 13 contracts to professional firms as part of its adoption of RFP TI-19-027 for as-needed professional and technical services for system analysis, development, implementation, project management, and technical support for information technology projects and systems for a period of two years, with an option to renew for three additional one-year periods. On March 12, 2024, the City Council approved an increase in annual contract authority by \$2,880,000 for a new total annual aggregate amount not to exceed \$9,000,000. The contracts are set to expire on or around June 2025.

The City of Long Beach (City) maintains a diverse and growing technology portfolio to meet the needs of the public and City staff. The Department of Technology and Innovation (TID) utilizes outside firms as a sourcing strategy to be cost-effective and responsive to overall City needs and to deliver important projects. These contracts allow TID to quickly acquire specific technical expertise that is not available internally and is required for a technology initiative or system, while not incurring ongoing fixed costs once the project is complete and the specific skills are no longer needed. Additionally, this strategy provides a mechanism to rapidly

address temporary support responsibilities to maintain critical production systems due to hiring delays.

The utilization of these contracts for as-needed professionals has increased over the years to accommodate other City Departments' technical needs and to fill in technical knowledge to offset the recruitment challenges. The increased number of technology projects citywide and a high vacancy rate in technical classifications necessitates an extension of the contracts to keep critical systems operational as previously authorized by City Council. Currently, the City has two large scale enterprise level projects underway, the Long Beach Builds-Enterprise Land Management System and Electronic Time Entry Project that require additional specialized, temporary resources to develop and implement these critical projects. The extension of the contracts' terms is needed until a new formal procurement can be executed. TID is currently writing a Request for Proposal for new vendor services; these contract extensions are requested to allow for the continuation of services through the award of the new contracts, and for an appropriate transition period.

This matter was reviewed by Deputy City Attorney Adam Jacobs and Administrative Analyst III Tommy Ryan on April 21, 2025, and by Budget Analysis Officer Greg Sorensen on April 26, 2025.

TIMING CONSIDERATIONS

City Council action is requested to amend the contracts is requested on May 13, 2025, to ensure there is no interruption to services and that the projects proceed on schedule.

FISCAL IMPACT

The requested action increases the aggregate contract authority by \$9,000,000 for a revised total aggregate amount of the contracts not to exceed \$45,360,000. This maintains the annual contract amount at \$9,000,000. Sufficient appropriation is budgeted in the General Services Fund Group in the Technology and Innovation Department to support the use of these vendors. The department will utilize temporary salary savings and identify project budget funds to offset the contract costs. The cost for these services will be recovered from client departments in the annual Technology and Innovation Department Memorandum of Understanding (MOU).

This recommendation has no staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. There is potential for additional jobs to be created as a result of this action, as all recommended firms have committed to using best efforts to provide Long Beach residents with employment for City projects.

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SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Lea D. Eriksen'.

Lea D. Eriksen
Director
Technology and Innovation

APPROVED:

A handwritten signature in blue ink, appearing to read 'Thomas B. Modica'.

THOMAS B. MODICA
CITY MANAGER