

May 13, 2025

Honorable Mayor and City Council
City of Long Beach
California

RECOMMENDATION:

Recommendation to adopt Specifications No. RFP HE-23-316 and award contract to April Parker Foundation, of Long Beach, CA, to provide operation and supportive services for the Long Beach Transitional Age Youth Navigation Center experiencing homelessness, in an annual amount not to exceed \$500,000, for a period of one-year, with the option to renew for an additional one-year period, at the discretion of the City Manager; and, authorize the City Manager, or designee, to execute all necessary documents to enter into the contract including any necessary subsequent amendments. (Citywide)

DISCUSSION

City Council approval is requested to enter into a contract with April Parker Foundation to provide operation and supportive services for the Long Beach Transitional Age Youth (TAY) Navigation Center, supporting individuals between the ages of 18 and 24 experiencing homelessness in the City of Long Beach. These activities are funded through the Homeless Housing, Assistance, and Prevention (HHAP) grant. The TAY Navigation Center is expected to activate in the Summer of 2025.

In July 2019, Governor Newsom signed the HHAP program into law. HHAP is a block grant that provides local jurisdictions with funding to expand or develop local capacity to address homelessness. The purpose of the HHAP program is to strengthen local homeless crisis response systems. Effective homeless crisis response systems will assist unhoused persons to exit homelessness by identifying those experiencing homelessness, preventing homelessness when possible, connecting individuals to housing, and providing wraparound services.

The 2023 Long Beach Point-in-Time (PIT) Homeless Count identified 3,447 individuals experiencing homelessness on the morning of January 26, 2023. The count identified 2,456 unsheltered persons residing in locations not designed for human habitation. Of the total persons experiencing homelessness, 145 TAY between the ages of 18 and 24 were experiencing homelessness. This amounts to approximately a 6 percent increase in TAY experiencing homelessness in Long Beach from the 2022 PIT Count.

The Request for Proposals (RFP) was advertised in the Long Beach Press-Telegram on October 5, 2023, and 61 potential proposers specializing in shelter operations and supportive services were notified of the RFP opportunity. Of those proposers, 61 downloaded the RFP via

the City's electronic bid system. The RFP document was made available from the Purchasing Division, located on the sixth floor of City Hall, and the Division's website at www.longbeach.gov/purchasing. An RFP announcement was also included in the Purchasing Division's weekly update of Open Bid Opportunities. There were two proposals received on November 29, 2023. Of those two proposers, one was a Long Beach vendor (Local). The selection committee determined that April Parker Foundation of Long Beach, CA (WBE, MBE, Local) was the most qualified firm to provide operations and supportive services for the Long Beach Youth Shelter for TAY.

The selection of this agency was based on their competence and ability to meet the needs of the programs and terms of the RFP, demonstrated training, knowledge and expertise of key personnel, and having the most cost-effective rate. The award of this contract was pushed back to align with construction completion at the end of March 2025.

Local Business Outreach

To align with the City's outreach goal, Long Beach businesses are encouraged to submit proposals for City contracts. The Purchasing Division also assists businesses with registering on the Long Beach Buys platform to download RFP specifications. Through outreach, 44 Long Beach vendors were notified to submit proposals, of which 1 submitted a proposal. The Purchasing Division is committed to continuing to perform outreach to local vendors to expand the bidder pool.

This matter was reviewed by Deputy City Attorney Nicholas Masero on April 28, 2025, Purchasing Agent Michelle Wilson and by Budget Analysis Officer Greg Sorenson on April 18, 2025.

TIMING CONSIDERATIONS

City Council action to adopt specifications No. RFP HE-23-316 and award a contract concurrently is requested on May 13, 2025, to ensure the contract is in place expeditiously to provide services.

EQUITY STATEMENT

The City has incorporated the Equity Toolkit and strategies outlined in the Everyone Home Long Beach Plan into this recommendation as requested by the City Council by increasing the shelter inventory in Long Beach. The recommendation will assist TAY experiencing homelessness in Long Beach by providing interim housing services in a Housing-First model.

FISCAL IMPACT

The annual contract amount of the contract will not exceed \$500,000. Sufficient funds are currently appropriated in the Health Fund Group in the Department of Health and Human Services offset by grant revenues. Funding will support the operations and supportive services for the TAY Navigation Center. Any indirect costs that might not be eligible for grant funds will be funded by the Health Operating Fund, General Fund, or other eligible grant funds. There is

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no match or in-kind service mandate. The award of this contract will provide continued support to our local economy by assisting in the preservation of employment for 24 full-time employees residing in Long Beach. This recommendation has no/minimal staffing impact beyond the normal budgeted scope of duties and is consistent with existing City Council priorities. There is no local job impact associated with this recommendation.

SUGGESTED ACTION:

Approve recommendation.

Respectfully submitted,



Alison King

Director

Health and Human Services

APPROVED:



THOMAS B. MODICA
CITY MANAGER