

Barbara A. Pollack, Chair
 Chief Coleman, Vice Chair
 Raul Añorve, Commissioner
 Lani De Benedictis, Commissioner



Margo Morales, Commissioner
 J. P. Shotwell, Commissioner
 Susan Wise, Commissioner

FINISHED AGENDA & DRAFT MINUTES

SPECIAL MEETING

CALL TO ORDER

At 3:07 PM, Chair Pollack called the meeting to order.

ROLL CALL

Commissioners Present: Añorve, De Benedictis, Shotwell, Wise, Coleman, Pollack

Commissioners Absent: Morales

Also present: Tyler Bonanno-Curley, Deputy City Manager, Heather Van Wijk, Ethics Officer, Jorge Godinez, Assistant to the City Manager, Anita Lakhani, Deputy City Attorney, Phillip McGowan, City Clerk Specialist.

Chair Pollack spoke; and announced that Commissioner Morales was excused from the meeting.

REGULAR AGENDA

1. 25-54617 Recommendation to approve the minutes for the Ethics Commission meeting of Wednesday, February 12, 2025.

A motion was made by Commissioner Añorve, seconded by Vice Chair Coleman, to approve recommendation. The motion carried by the following vote:

Yes: 6 Añorve, De Benedictis, Shotwell, Wise, Coleman, Pollack
No: 0 None
Recused: 0 None
Abstain: 0 None
Absent: 1 Morales

2. 25-54618 Recommendation to receive and file the Inaugural Annual Report of the Office of Ethics and Transparency.

A motion was made by Commissioner Añorve, seconded by Commissioner

De Benedictis, to approve recommendation. The motion carried by the following vote:

Yes: 6 Añorve, De Benedictis, Shotwell, Wise, Coleman, Pollack
No: 0 None
Recused: 0 None
Abstain: 0 None
Absent: 1 Morales

Commissioner Añorve spoke.

Chair Pollack spoke.

Commissioner Shotwell spoke.

Commissioner Wise spoke.

Commissioner De Benedictis spoke.

Heather Van Wijk, Ethics Officer, spoke.

A dialogue ensued between Commissioner De Benedictis and Heather Van Wijk, Ethics Officer.

Commissioner Shotwell spoke.

Heather Van Wijk, Ethics Officer, spoke.

A dialogue ensued between Commissioner Shotwell and Heather Van Wijk, Ethics Officer.

Chair Pollack spoke.

Heather Van Wijk, Ethics Officer, spoke.

A dialogue ensued between Chair Pollack and Heather Van Wijk, Ethics Officer.

Commissioner Añorve spoke.

Heather Van Wijk, Ethics Officer, spoke.

Chair Pollack spoke.

A dialogue ensued among Chair Pollack, Commissioner Añorve, and Heather Van Wijk, Ethics Officer.

3. 25-54619 Recommendation to receive and file, and if necessary, provide feedback to the Chair and Vice Chair on the Ethics Commission's 2024 Annual Report draft.

A motion was made by Commissioner De Benedictis, seconded by Commissioner Wise, to approve recommendation, as amended, to [1] update page four (4) of the Annual Report, clarifying the commission met at least once (1) a month; [2] restore the Chair's proposed introductory paragraph to adopt the Chair proposed changes; and [3] authorize the Ethics Officer to forward the updated Annual Report to City Council. The motion carried by the following vote:

Yes: 6 Añorve, De Benedictis, Shotwell, Wise, Coleman, Pollack
No: 0 None
Recused: 0 None
Abstain: 0 None
Absent: 1 Morales

Commissioner Añorve spoke.

Chair Pollack spoke.

Heather Van Wijk, Ethics Officer, spoke.

A dialogue ensued among Chair Pollack, Commissioner Añorve, and Heather Van Wijk, Ethics Officer.

Vice Chair Coleman spoke.

Chair Pollack spoke.

A dialogue ensued between Chair Pollack and Vice Chair Coleman.

Commissioner Shotwell spoke.

Commissioner Wise spoke.

Chair Pollack spoke.

A dialogue ensued between Chair Pollack and Commissioner Wise.

Heather Van Wijk, Ethics Officer, spoke.

Commissioner Wise spoke.

Chair Pollack spoke.

A dialogue ensued among Chair Pollack, Commissioner Wise, and Heather Van Wijk, Ethics Officer.

Tyler Bonanno-Curley, Deputy City Manager, spoke.

Chair Pollack spoke.

Heather Van Wijk, Ethics Officer, spoke.

A dialogue ensued among Chair Pollack, Tyler Bonanno-Curley, Deputy City Manager, and Heather Van Wijk, Ethics Officer.

Anita Lakhani, Deputy City Attorney, spoke.

Chair Pollack spoke.

Commissioner De Benedictis spoke

A dialogue ensued between Chair Pollack and Commissioner De Benedictis.

Vice Chair Coleman spoke.

Chair Pollack spoke.

Commissioner Wise spoke.

4. 25-54620 Recommendation to solicit input for and authorize the Chair and Vice Chair to compose and submit a memorandum to the City Manager, Mayor and City Council, and Budget Oversight Committee regarding the Fiscal Year 2026 Budget and the Ethics Commission's budgetary requests and recommendations.

A motion was made by Commissioner Añorve, seconded by Commissioner Shotwell, to approve recommendation. The motion carried by the following vote:

Yes: 6 Añorve, De Benedictis, Shotwell, Wise, Coleman, Pollack
No: 0 None
Recused: 0 None
Abstain: 0 None
Absent: 1 Morales

Chair Pollack spoke.

Commissioner De Benedictis spoke.

Commissioner Wise spoke.

Commissioner Añorve spoke.

Chair Pollack spoke.

5. 25-54621 Recommendation to receive and file an update on the implementation of the 5-Year Strategic Roadmap from the Office of Ethics and Transparency.

A motion was made by Vice Chair Coleman, seconded by Commissioner Shotwell, to approve recommendation. The motion carried by the following vote:

Yes: 6 Añorve, De Benedictis, Shotwell, Wise, Coleman, Pollack

No: 0 None

Recused: 0 None

Abstain: 0 None

Absent: 1 Morales

Chair Pollack spoke.

Commissioner Shotwell spoke.

Heather Van Wijk, Ethics Officer, spoke.

A dialogue ensued between Commissioner Shotwell and Heather Van Wijk, Ethics Officer.

Commissioner De Benedictis spoke.

Vice Chair Coleman spoke.

Commissioner Wise spoke.

Heather Van Wijk, Ethics Officer, spoke.

Chair Pollack spoke.

A dialogue ensued between Chair Pollack and Heather Van Wijk, Ethics Officer.

Commissioner Wise spoke.

Heather Van Wijk, Ethics Officer, spoke.

A dialogue ensued between Commissioner Wise and Heather Van Wijk, Ethics Officer.

Commissioner Shotwell spoke.

Heather Van Wijk, Ethics Officer, spoke.

A dialogue ensued between Commissioner Shotwell and Heather Van Wijk, Ethics Officer.

Chair Pollack spoke.

Heather Van Wijk, Ethics Officer, spoke.

Commissioner Shotwell spoke.

A dialogue ensued between Commissioner Shotwell and Heather Van Wijk, Ethics Officer.

Chair Pollack spoke.

6. 25-54649 Recommendation to receive and file COI amendments (Harbor & PD) from City Clerk.

A motion was made by Commissioner Wise, seconded by Commissioner De Benedictis, to approve recommendation. The motion carried by the following vote:

Yes: 6 Añorve, De Benedictis, Shotwell, Wise, Coleman, Pollack
No: 0 None
Recused: 0 None
Abstain: 0 None
Absent: 1 Morales

Phillip McGowan, City Clerk Specialist, spoke.

Commissioner Wise spoke.

Tyler Bonanno-Curley, Deputy City Manager, spoke.

Commissioner Wise spoke.

Phillip McGowan, City Clerk Specialist, spoke.

A dialogue ensued between Commissioner Wise and Phillip McGowan, City Clerk Specialist.

Chair Pollack spoke.

Commissioner Shotwell spoke.

Phillip McGowan, City Clerk Specialist, spoke.

A dialogue ensued among Chair Pollack, Commissioner Shotwell, and Phillip McGowan, City Clerk Specialist, spoke.

Commissioner Wise spoke.

Chair Pollack spoke.

Commissioner Shotwell spoke.

A dialogue ensued among Chair Pollack, Commissioner Shotwell, and Commissioner Wise.

Anita Lakhani, Deputy City Attorney, spoke.

Commissioner Shotwell spoke.

A dialogue ensued between Commissioner Shotwell and Anita Lakhani, Deputy City Attorney.

Chair Pollack spoke.

Commissioner Wise spoke.

Anita Lakhani, Deputy City Attorney, spoke.

A dialogue ensued among Chair Pollack, Commissioner Wise, and Anita Lakhani, Deputy City Attorney.

7. 25-54622 Recommendation to receive and file, and if necessary, approve the final memorandum and draft Good Government Act ordinance recommendation from the Ad Hoc on Updated Policies to be sent to the City Council for consideration.

A motion was made by Commissioner Shotwell, seconded by Commissioner De Benedictis, to approve recommendation, as amended, [1] modifying Section 4.01.100G2, to include language authorizing the Assistant City Attorney to review any matter related to the City Attorney and the City Council

shall review under the highest level of transparency, consistent with State Law; [2] modifying Section 4.01.100G5, to include language clarifying the appointed authority; [3] modifying Section 4.02.030, to include Section 4.01.100 in the exemption; [4] modifying Section 4.09, to include language guaranteeing Lobbying Provisions; [5] modifying Section 4.04.010, to correct surmount to amount; and [6] correct typo in Section 4.03.010. The motion carried by the following vote:

Yes: **6** Añorve, De Benedictis, Shotwell, Wise, Coleman, Pollack
No: **0** None
Recused: **0** None
Abstain: **0** None
Absent: **1** Morales

Chair Pollack spoke.

Commissioner Shotwell spoke.

Chair Pollack spoke.

A dialogue ensued between Chair Pollack and Commissioner Shotwell.

Commissioner De Benedictis spoke.

Chair Pollack spoke.

Commissioner Shotwell spoke.

Commissioner Wise spoke.

A dialogue ensued between Commissioner Wise and Commissioner Shotwell.

Anita Lakhani, Deputy City Attorney, spoke.

Commissioner Wise spoke.

A dialogue ensued between Commissioner Wise and Anita Lakhani, Deputy City Attorney.

Tyler Bonanno-Curley, Deputy City Manager, spoke.

Anita Lakhani, Deputy City Attorney, spoke.

Commissioner Wise spoke.

A dialogue ensued between Commissioner Wise and Anita Lakhani, Deputy City Attorney.

Commissioner De Benedictis spoke.

Anita Lakhani, Deputy City Attorney, spoke.

Commissioner Wise spoke.

Commissioner Shotwell spoke.

Chair Pollack spoke.

A dialogue ensued among Chair Pollack, Commissioner De Benedictis, Commissioner Shotwell, and Anita Lakhani, Deputy City Attorney.

Phillip McGowan, City Clerk Specialist, spoke.

Chair Pollack spoke.

Anita Lakhani, Deputy City Attorney, spoke.

A dialogue ensued between Chair Pollack and Anita Lakhani, Deputy City Attorney.

Commissioner De Benedictis spoke.

Commissioner Shotwell spoke.

Chair Pollack spoke.

Anita Lakhani, Deputy City Attorney, spoke.

A dialogue ensued among Chair Pollack, Commissioner De Benedictis, Commissioner Shotwell, and Anita Lakhani, Deputy City Attorney.

Commissioner Shotwell spoke.

Commissioner Wise spoke.

Anita Lakhani, Deputy City Attorney, spoke.

Commissioner Shotwell spoke.

A dialogue ensued among Commissioner Shotwell, Commissioner Wise, and Anita Lakhani, Deputy City Attorney.

Chair Pollack spoke.

Commissioner Shotwell spoke.

Commissioner De Benedictis spoke.

Commissioner Wise spoke.

Anita Lakhani, Deputy City Attorney, spoke.

A dialogue ensued among Chair Pollack, Commissioner De Benedictis, Commissioner Shotwell, Commissioner Wise and Anita Lakhani, Deputy City Attorney.

Commissioner Añorve spoke.

Chair Pollack spoke.

8. 25-54623 Recommendation to authorize the Ad Hoc on Updated Policies and former members of the Ad Hoc Committee on the Lobbyist Ordinance to appear at any future council meetings in which the Ethics Ordinance and changes to the Lobbyist Ordinance proposals are presented and discussed.

A motion was made by Vice Chair Coleman, seconded by Commissioner De Benedictis, to approve recommendation. The motion carried by the following vote:

Yes: 5 De Benedictis, Shotwell, Wise, Coleman, Pollack
No: 0 None
Recused: 0 None
Abstain: 0 None
Absent: 2 Añorve, Morales

9. 25-54624 Recommendation to receive and file an update from the Ad Hoc Committee on Commission Responsibilities.

A motion was made by Vice Chair Coleman, seconded by Commissioner De Benedictis, to approve recommendation. The motion carried by the following vote:

Yes: 5 De Benedictis, Shotwell, Wise, Coleman, Pollack
No: 0 None
Recused: 0 None
Abstain: 0 None

Absent: 2 Añorve, Morales

Commissioner Shotwell spoke.

Commissioner Wise spoke.

10. 25-54625 Recommendation to discuss anticipated Ad Hoc Committees for upcoming projects; and, if appropriate, take action to dissolve, create or reauthorize Ad Hoc Committees.

A motion was made by Commissioner Wise, seconded by Commissioner De Benedictis, to approve recommendation. The motion carried by the following vote:

Yes: 5 De Benedictis, Shotwell, Wise, Coleman, Pollack

No: 0 None

Recused: 0 None

Abstain: 0 None

Absent: 2 Añorve, Morales

Chair Pollack spoke.

11. 25-54626 Recommendation to receive and file a monthly update from the Ethics Officer.

A motion was made by Vice Chair Coleman, seconded by Commissioner De Benedictis, to approve recommendation. The motion carried by the following vote:

Yes: 5 De Benedictis, Shotwell, Wise, Coleman, Pollack

No: 0 None

Recused: 0 None

Abstain: 0 None

Absent: 2 Añorve, Morales

Heather Van Wijk, Ethics Officer, spoke; and provided a staff report.

Commissioner Wise spoke.

Commissioner Shotwell spoke.

Heather Van Wijk, Ethics Officer, spoke.

Chair Pollack spoke.

Vice Chair Coleman spoke.

A dialogue ensued among Chair Pollack, Vice Chair Coleman, Commissioner Shotwell, Commissioner Wise, and Heather Van Wijk, Ethics Officer.

Heather Van Wijk, Ethics Officer, spoke.

12. 25-54627 Recommendation to discuss potential agenda items for future Commission meetings.

A motion was made by Vice Chair Coleman, seconded by Commissioner De Benedictis, to approve recommendation. The motion carried by the following vote:

Yes:	5	De Benedictis, Shotwell, Wise, Coleman, Pollack
No:	0	None
Recused:	0	None
Abstain:	0	None
Absent:	2	Añorve, Morales

PUBLIC COMMENT

There was no public comment.

ANNOUNCEMENTS

Chair Pollack spoke.

Heather Van Wijk, Ethics Officer, spoke.

Commissioner Shotwell spoke.

Chair Pollack spoke.

ADJOURNMENT

At 5:08 PM, there being no objection, Chair Pollack declared the meeting adjourned.

NOTE:

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.

Kung nais ang pagsasalin ng nakasulat na wika ng agenda ng Komisyon at ang minutes para sa mga taong hindi nagsasalita ng Ingles, mangyaring isagawa ang iyong hiling sa pamamagitan ng telepono sa Opisina ng Clerk ng Lungsod sa (562) 570-6101, 72 oras ng negosyo bago ang pagpupulong ng Commission.

Si desea obtener la traducción escrita en otro idioma de la agenda y actas de la comisión para personas que no hablan inglés, haga su solicitud por teléfono a la Oficina de la Secretaría Municipal al (562) 570-6101, 72 horas hábiles antes de la reunión de la comisión.

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