

2. 25-54850 Recommendation to approve the minutes for the Continuum of Care (CoC) Special Board Meeting of Tuesday March 11, 2025.

Suggested Action: Approve recommendation.

Kimberly Wee, Co-Chair
Jamies Shuford, Co-Chair
Nikki Amick, Member
Tamika Boyce, Member
Daniel Brezenoff, Member
Rose Buenaventura, Member
Claude Diles III, Member



Connor Lock, Member
Melanie Martins, Member
Hawk McFadzen, Member
Luther Richert, Member
Steven Rockenbach, Member
Aiko Tan, Member
Anna Topolewski, Member

FINISHED AGENDA & DRAFT MINUTES

SPECIAL MEETING

CALL TO ORDER

Co-Chair Jamies Shufford, called the meeting to order at 3:13 p.m.

ROLL CALL

Commissioners Present: Amick, Boyce, Brezenoff, Diles III, Lock, Martins, McFadzen, Richert, Tan, Topolewski, Shuford, Wee, Rockenbach, Buenaventura, Lewis

Also present: Jennifer Santana, Secretary, Paul Duncan, Attendee, Jeffrey Proctor, Attendee.

Roll call taken by Jennifer Santana.

REGULAR AGENDA

1. 25-54616 Recommendation to approve a Disaster Policy Plan for the Long Beach Continuum of Care (CoC) Board and Long Beach Homeless Services to expedite the deployment of ESG RUSH.

A motion was made by Member McFadzen, seconded by Member Martins, to approve recommendation. The motion carried by the following vote:

Yes: 11 Amick, Boyce, Lock, Martins, McFadzen, Richert, Tan, Shuford, Wee, Rockenbach, Lewis
No: 0 None
Recused: 0 None
Abstain: 0 None
Absent: 4 Brezenoff, Diles III, Topolewski, Buenaventura

- Health Department staff Jeffrey Proctor provided an overview of the Disaster

Policy Plan. The Emergency Solutions Grant – Rapid Unsheltered Survivor Housing (ESG-RUSH) program, created by HUD in 2022, was designed to assist people experiencing homelessness (PEH) before and after a natural disaster. On January 24th, California Senators Schiff and Padilla announced \$8M in ESG RUSH funds for the State and Los Angeles County region.

- Member Lock joined the meeting at 3:18 p.m.
- Member Richert joined the meeting at 3:22 p.m.
- Member Tan joined the meeting at 3:23 p.m.
- HUD provided the City with an award letter January 29th, affirming that the City is being awarded \$1M to support persons impacted by wildfires and straight-line winds. The City's ESG-RUSH allocation plan was shared with the board. In addition to the HUD guidance the Policy is intended to align with and supplement the board approved 2024 LB CoC Funding Priorities Guidance.
- Members of the board and staff discussed concerns about providers, smaller agency regulations and amount of time to spend down.
- Motion passed, and a roll call vote was taken.
- A member of the public made a statement expressing their willingness to familiarize themselves with the operations and processes of the Long Beach CoC.

2. 25-54634 Recommendation to approve the Continuum of Care Duplication of Benefit Policy.

A motion was made by Voting Member Rockenbach, seconded by Voting Member Lewis, to approve recommendation. The motion carried by the following vote:

Yes: 10 Amick, Boyce, Lock, Martins, Richert, Tan, Shuford, Wee, Rockenbach, Lewis

No: 0 None

Recused: 0 None

Abstain: 0 None

Absent: 5 Brezenoff, Diles III, McFadzen, Topolewski, Buenaventura

- Health Department staff Jeffrey Proctor provided an overview of the Duplication of Benefit Policy. All federal ESG RUSH and CA CDBG-CV subrecipients are required to complete a Duplication of Benefits (DOB) analysis for assisted activities to demonstrate that no duplication of benefits occurred as defined by HUD ESG-CV and the State of California CDBG-CV Duplication of Benefits Policies, respectively.
- Member McFadzen left the meeting at 3:43 p.m.
- All providers/entities receiving ESG RUSH and/or CDBG-CV assistance are responsible for complying with the requirements set forth in these policies

and procedures, the State of California's ESG-CV Duplication of Benefits Policy and CPD Notice 21-08.

- The CoC is responsible for evaluating subawards made to providers or local units in government to ensure that duplication of benefits does not exist for the entity receiving that award. The CoC is also responsible for monitoring to ensure that activities carried out by service providers do not result in a duplication of benefits for the program participant in instances stabilization services.
- Health Department staff Jeffrey Proctor provided an overview of the Duplication of Benefit Policy. All federal ESG RUSH and CA CDBG-CV subrecipients are required to complete a Duplication of Benefits (DOB) analysis for assisted activities to demonstrate that no duplication of benefits occurred as defined by HUD ESG-CV and the State of California CDBG-CV Duplication of Benefits Policies, respectively.
- All providers/entities receiving ESG RUSH and/or CDBG-CV assistance are responsible for complying with the requirements set forth in these policies and procedures, the State of California's ESG-CV Duplication of Benefits Policy and CPD Notice 21-08.
- The CoC is responsible for evaluating subawards made to providers or local units in government to ensure that duplication of benefits does not exist for the entity receiving that award. The CoC is also responsible for monitoring to ensure that activities carried out by service providers do not result in a duplication of benefits for the program participant in instances stabilization services.
- Service Providers are responsible for evaluating housing relocation and stabilization services financial assistance.
- Service providers are responsible for assessing each application to determine if any ESG RUSH and/or CDBG-CV assistance will or is likely to duplicate financial assistance that has already been received or is likely to be received by the program participant.
- Board members inquired about the technical assistance being offered to service providers, specifically regarding expectations and any updates. Staff responded that training will be provided to service providers.
- Motion passed, and a roll call vote was taken.

3. 25-54637 Recommendation to approve the amendment to the Long Beach Continuum of Care (CoC) Governance Charter and Bylaws, including updates to the verbiage, subcommittee and general meetings schedule.

A motion was made by Member Lock, seconded by Member Martins, to approve recommendation. The motion carried by the following vote:

Yes: 10 Amick, Boyce, Lock, Martins, Richert, Tan, Shuford, Wee,

Rockenbach, Lewis
No: 0 None
Recused: 0 None
Abstain: 0 None
Absent: 5 Brezenoff, Diles III, McFadzen, Topolewski, Buenaventura

- Updates are still being finalized to present to the board. Staff will present this at the next board meeting in April.

4. 25-54635 Recommendation to approve the amendment to the Long Beach Continuum of Care (CoC) Written Standards Policies verbiage.

A motion was made by Member Lock, seconded by Member Martins, to approve recommendation. The motion carried by the following vote:

Yes: 10 Amick, Boyce, Lock, Martins, Richert, Tan, Shuford, Wee, Rockenbach, Lewis
No: 0 None
Recused: 0 None
Abstain: 0 None
Absent: 5 Brezenoff, Diles III, McFadzen, Topolewski, Buenaventura

- Updates are still being finalized to present to the board. Staff will present this at the next board meeting in April.

5. 25-54636 Recommendation to approve the amendment to Rapid Rehousing Prioritization Policies for the ESG RUSH, the CoC Unsheltered NOFO, and Encampment Resolution programs.

A motion was made by Member Amick, seconded by Voting Member Lewis, to approve recommendation. The motion carried by the following vote:

Yes: 10 Amick, Boyce, Lock, Martins, Richert, Tan, Shuford, Wee, Rockenbach, Lewis
No: 0 None
Recused: 0 None
Abstain: 0 None
Absent: 5 Brezenoff, Diles III, McFadzen, Topolewski, Buenaventura

- Health Department staff Jeffrey Proctor provided an overview of the Rapid Re-housing Eligibility and Prioritization presentation. The Rapid Re-housing Eligibility and Prioritization was adopted in July 2024 by the CoC Board in efforts to maximize and optimize Rapid Rehousing.

- HUD and staff recommend updates to RRH Eligibility & Prioritization Policy and Guidance to reflect specificities and nuances in funding.
- Updates to the ESG RUSH and ERF & Unsheltered NOFO were shared with the board, no further comments or questions from the board.
- Motion passed, and a roll call vote was taken.

PUBLIC COMMENT

- No public comment.

ANNOUNCEMENTS

- Co-Chair Kim Wee announced that the next General Meeting will be in-person at the Carrillo Social Hall on May 7, 2025.

ADJOURNMENT

Co-Chair Jamies Shufford, adjourned the meeting at 3:57 p.m.

If written language translation of the Commission agenda and minutes for non-English speaking persons is desired, please make your request by phone to the Office of the City Clerk at (562) 570-6101, 72 business hours prior to the Commission meeting.